

DOCUMENT 00 11 16

INVITATION TO BID

Project: 911 Spring Street Building Reroofing

Owner:

Little Traverse Bay Bands of Odawa Indians
7500 Odawa Circle
Harbor Springs, MI 49740

Architect/Engineer:

Anthony P. Esson, Architect
PO Box 479
Gaylord, MI 49734

Date: August 20, 2012

LTBB Odawa Indians will receive Bids from qualified Bidders for remodeling of a building located at 911 Spring Street, Petoskey, Michigan, for the following project:

Description: The project comprises reroofing of the existing building (approximately 5,555 square feet) with a mechanically attached single-ply PVC membrane and associated roofing accessories.

Sealed Bids may be mailed or delivered in person to LTBB Odawa Indians, c/o Bryan Gillett; Planning Director; 7500 Odawa Circle, Harbor Springs, MI 49740. Bids must be received prior to 2:00 PM local time on the 11th day of September, 2012. Bids will be opened publically and read aloud in the Governmental Center Commons immediately following the closure of the bidding period. The Owner will not consider or accept a bid received after the date and time specified for bid submission. Post Bid Interviews with the apparent low Bidder(s) will be scheduled following receipt of Bids. All Bids will be evaluated at a later date.

There will be a Mandatory Pre-Bid Meeting conducted by the Owner and Architect/Engineer at 2:00 PM local time on the 4th day of September, 2012. The meeting will convene at the 911 Spring Street building. The Pre-Bid Meeting will consist of a brief informational meeting followed by an opportunity for Bidders to examine the Project site. Attendance by Bidders is mandatory. Attendance by Sub-bidders is not mandatory, but is strongly encouraged.

The Owner will award the contract to a single Contractor for work of all trades.

Bidding Documents will be available on or about August 20, 2012, and will be on file for inspection at the following locations:

www.anthonnyessonarchitect.com
LTBB Odawa Indians Planning Department
Builders Exchange Traverse City, Grand Rapids, Lansing, and Saginaw
CDC News Michigan
Construction Association of Michigan
Construction News Corporation
Reed Construction Data
McGraw Hill, F.W. Dodge

Bidding Documents will be available to Bidders in electronic format (.pdf) free of charge. Interested Bidders may download the Bid Documents at www.anthonypassonarchitect.com. Select LTBB Odawa Indians 911 Spring Street Reroofing under the Currently Bidding button. Paper copies of Bidding Documents may be purchased from Traverse Reproduction & Supply Company; 1373 Barlow Street, Traverse City, MI 49686; telephone 231/947-6284, fax: 231/947-6552. Requests for paper copies of Bidding Documents shall be made to Traverse Reproduction & Supply Company at the address above. Each request should be accompanied by the Bidders name, mailing address, shipping address if different, telephone and fax numbers, and e-mail address. Contact Traverse Reproduction & Supply Company for non-refundable Bidding Document purchase pricing and shipping costs.

A Bid security in the amount of 5 percent of the Bid Sum in the form of a Bid Bond, or certified check payable to the Owner shall accompany each Bid. A personal or company check does not constitute a Bid security.

Refer to other bidding requirements described in Document 00 21 13.

Bids shall be submitted on the Bid Form provided in the Bidding Documents.

The successful Bidder will be required to furnish Performance and Labor/Material Payment Bonds in the amount of 100% of the contract amount.

Bids will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.

The Owner reserves the right to accept or reject any or all Bids, either in whole or in part; to award the Contract to other than the lowest Bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the Owner.

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