

Non-Member Authorized Use of Tribal Card for Fuel/Tobacco Purchases

This policy authorizes the use of a Tribal Member's (swipe) card by a non-member spouse, family member, or caretaker whom is unable, due to some type of disability, on behalf of the disabled Tribal Member. Such use shall not be for personal use of the authorized person.

Authorization needs to be in writing, with reason noted for such authorization, type of disability, duration, expiration date (if needed), and must include the name(s), address, signature and a photocopy and/or picture of authorized user, and or a copy of vehicle registration.

Authorization must have a witness signature on document.

Authorization must be approved and filed by the Department of Commerce which oversees the Tax Agreement, and then forwarded to the Tribal Administrator's office, and then the tribal gas station-Biindigen.

The policy is implemented to protect the privileges of the disabled tribal member and to provide assurance to the Tribe that the Tax Agreement is in no way jeopardized.

Tribal member **shall** attach supporting documentation of said disability:

- Disability Parking Permit OR
- Statement from physician
- Copy of Tribal ID card
- Copy of the Authorized User's Driver's License
(the person you're authorizing to use YOUR card)

RETURN FORM TO THE DEPARTMENT OF COMMERCE

Located at:

1345 US 31 North, Main Floor
Petoskey MI 49770

Phone: (231) 242-1584

Fax: (231) 242-1585

Mailing Address:

Department of Commerce
7500 Odawa Circle
Harbor Springs MI 49740