

# MICHIGAN INDIAN TUITION WAIVER APPLICATION

## MICHIGAN DEPARTMENT OF CIVIL RIGHTS

110 W. Michigan Ave., Suite 800, Lansing, MI 48933  
231-439-5247

**TO BE COMPLETED BY STUDENT** – Please print clearly in ink or type. An incomplete application may result in a denial and may extend processing time. Please provide copies of items marked with an asterisk (\*) in red.

### DEMOGRAPHIC INFORMATION

NAME: Last First Middle Maiden

MAILING ADDRESS: Street City State Zip

CONTACT INFO: Phone # Cell phone # Email address:

BIRTHDATE \_\_/\_\_/\_\_ SOCIAL SECURITY # XXX-XX-\_\_\_\_ Drivers Lic/State ID# \_\_\_\_\_

Are you a Michigan resident? Y N If yes, have you resided in Michigan for the last 12 consecutive months? Y N

### APPLICATION REQUEST (complete either new student or returning student box)

#### New student

Enrolling at (school) \_\_\_\_\_ OR  
Dual enrolling at (schools) \_\_\_\_\_ and \_\_\_\_\_.

#### Continuing student

\_\_\_\_ Changing/updating personal information only OR  
Transferring my MITW from \_\_\_\_\_ to \_\_\_\_\_.  
OR  
Dual enrolling at (schools) \_\_\_\_\_ and \_\_\_\_\_.

### SCHOOL INFORMATION

Name of institution: \_\_\_\_\_

Have you been accepted at your enrolling institution? Y N If yes, enter your student ID # if available: \_\_\_\_\_

Expected degree: \_\_\_ Certificate \_\_\_ Associates \_\_\_ Bachelors \_\_\_ Masters \_\_\_ Doctorate \_\_\_ Medical \_\_\_ Law

Enrollment Information: Semester/Term: \_\_\_\_\_ 20 \_\_\_\_ Are you a dually-enrolled high school student? Y \_\_\_ N \_\_\_\_

### TRIBAL INFORMATION - Please provide name and address of the U.S. Federally Recognized Tribe in which you are enrolled.

Tribe: \_\_\_\_\_ Please provide your Tribal Enrollment (ID) #: \_\_\_\_\_ \*

Address: \_\_\_\_\_

1. I declare that the information provided on this form is true, correct and complete to the best of my knowledge.
2. I agree that this information may be shared with my enrolling institution, my Tribe and may be used for statistical purposes by the MITW program.
3. I declare that by signing this form I have lived in Michigan for twelve (12) consecutive months prior to the date on this application and that I am currently a Michigan resident.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY STUDENT:**

NAME \_\_\_\_\_

BIRTHDATE \_\_\_/\_\_\_/\_\_\_

TRIBAL ENROLLMENT # \_\_\_\_\_

**TO BE COMPLETED BY TRIBE – Please print clearly in ink or type**

I hereby certify that the above named applicant is  $\frac{1}{4}$  (one quarter) or more degree of Native American blood quantum according to the available Tribal and/or Federal records.

**AND**

I hereby certify that the above named applicant is an enrolled citizen of this Tribe, which is U.S. Federally Recognized.

Certifying Official's Name: (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

Certifying Official's Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Name of Tribal Nation: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Revised 4/2016

# MICHIGAN INDIAN TUITION WAIVER APPLICATION INSTRUCTIONS

## MICHIGAN DEPARTMENT OF CIVIL RIGHTS

110 W. Michigan Ave., Suite 800, Lansing, MI 48933 • 231-439-5247

**STUDENT:** To apply for the Michigan Indian Tuition Waiver (MITW), you must:

- **Complete** the Student Sections of the MITW Application on pages 1 and 2. Be sure to attach copies of the required items {with asterisks (\*) and noted in **RED**}.
- **Submit** the MITW application and all required documents to your Tribal Enrollment Department, requesting certification (on page 2).
- **Ensure** that your entire application, including the Tribally-certified section and accompanying documents are submitted to MDCR for verification. Typically, your Tribe will submit to MDCR after they complete their section of the application; however, they may return the documents to you. It is your responsibility to ensure the documents are submitted. **All signatures on the forms must be original; electronic signatures are not accepted.**

To be eligible for the MITW:

- You must qualify for admission at one of Michigan's public colleges or universities **AND**
- You must be  $\frac{1}{4}$  or more Native American blood quantum as certified by your Tribal Enrollment Department **AND**
- You must be an enrolled citizen of a U.S. Federally Recognized Tribe as certified by your Tribal Enrollment Department **AND**
- You must be a legal resident of the state of Michigan for no less than 12 consecutive months.

You must provide the following documentation with your MITW application:

- A photocopy of your Michigan Driver's License or State-issued Michigan ID card **AND**
- A photocopy of your Tribal ID.

**PROOF OF RESIDENCY:** MITW status does not determine your residency status at your institution. Your institution may require additional documentation as proof of residency or to determine your length of residency in Michigan.

**TRIBAL CERTIFICATION** (page 2): You must submit this application to your Tribal Enrollment Department for certification and signature. **The Tribal Enrollment Department is certifying that you, the student, are  $\frac{1}{4}$  or more Native American blood quantum and are an enrolled citizen of a U.S. Federally Recognized Tribe.** The Tribal Enrollment Department may submit this form and the accompanying documents on your behalf to MDCR for verification.

**STUDENT STATUS:** The statute does not limit tuition waiver eligibility based upon full/part-time status, degree track, academic performance, or similar criteria – and such information will not affect MDCR verification.

**INSTRUCTIONS FOR STUDENTS REQUESTING MITW TRANSFER/DUAL ENROLLMENT:**

- If you have never applied with MDCR, complete the entire application, filling in the 'new student' box. Obtain tribal certification, and submit all documents to MDCR according to the instructions.
- If you have previously applied and been verified by MDCR, complete only the Student Section of the application, filling out only the 'continuing student' box. The transfer/dual enrollment section must be completed, but Tribal Certification does not need to be obtained.

**TRIBE:** Complete the Tribe Section of the MITW on page 2, certifying whether the student is a Tribal citizen **AND** is  $\frac{1}{4}$  or more degree of Native American blood quantum. Send completed application form **with original signature** and accompanying documents to MDCR using the address at the top of this page.

**MICHIGAN DEPARTMENT OF CIVIL RIGHTS:** Upon receipt of a MITW application, MDCR will review it for the required information. If complete, MDCR will prepare a verification letter, which will be sent to both the student and the institution(s). If MDCR determines it is unable to verify a student's eligibility for MITW, it will send the student a letter stating the reason(s) for the denial.

Revised 4/2016