

**Little Traverse Bay Bands of Odawa Indians**  
**7500 Odawa Circle Harbor Springs, MI**  
**Tel 242-1555 Fax 242-1565 or 1-888-309-5822**  
**JOB POSTING**

<b>Job Title:</b>	<b>Home Health Nurse</b>
<b>Department:</b>	Health Department
<b>Reports To:</b>	Community Health Manager
<b>FLSA Status:</b>	Exempt
<b>Starting Range:</b>	\$36,121-\$48,870
<b>Level:</b>	5
<b>Opens:</b>	March 10, 2016
<b>Closes:</b>	March 31, 2016

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**SUMMARY**

Provide culturally sensitive holistic home health nursing services.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties as assigned.

- Provide holistic nursing services within the LTBB community. Visit clients in their homes to determine patients and family needs, develops plans to meet needs, and provide nursing services.
- Instruct family in care and rehabilitation of patient, and in maintenance of health and prevention of disease for family members.
- Conduct nursing assessments utilizing a holistic approach which includes the following: emotional, mental, physical and spiritual realms of every aspect of client's life. This will also include concrete needs such as shelter, food, clothing, financial, medical, safety, and transportation needs.
- Provide routine home health nursing services including but not limited to: safety assessments, medication setup/monitoring, venous lab draws, obtaining vital signs-height, weight, body mass index, blood glucose, blood pressure, wound care etc.
- Provide follow up care as needed.
- Provide documentation according to Indian Health Service standards.
- Document unmet needs and report to supervisor.
- Make referrals to other health care providers for services as necessary.
- Assist LTBB Health Department to assess, plan for, and provide needed health and related services.

- Teach home nursing, diabetic care and other subjects related to individual and community health and welfare.
- Maintain client confidentiality.
- Work with the LTBB Health Department to meet grant requirements.
- Participate in community health events as part of the team.
- Act as a client advocate. Collaborate with tribal and other agencies to access services.
- Cooperate with families, community agencies, and medical personnel to arrange for convalescent and rehabilitative care of sick or injured persons.
- Assist clients with application process including but not limited to; Contract Health, Housing, Medicaid, Medicare, MI-Child, Social Security, and SSI.
- Maintain and increase knowledge base through in-service, self-study and training workshops.
- Work collaboratively with the LTBB staff and departments to meet grant requirements/ program goals.

#### **QUALIFICATIONS**

Empathetic to the needs of the client, needs of the community; able to relate to the Native and Non-Native community. Must be able to work a varied schedule; some over night and extended stays may be required. Team player – able to establish and maintain effective working relations with the general public, other agencies, and co-workers. Self- confident and knows own limits. Will be expected to contribute to the overall growth and development of the Community Health/Diabetes program. Must be able to work independently with minimal supervision

#### **EDUCATION AND EXPERIENCE**

Registered Nurse (RN). Good physical assessment skills, minimum of three years experience in acute care or home health care. Required to maintain nursing licensure in the State of Michigan. Diabetic Management experience preferred. Current CPR status. Valid Michigan Driver's License, reliable transportation and be insurable by the Tribe required. Knowledge of the Native American cultural and community preferred.

#### **COMMENTS**

Indian Preference will apply.