



Waganakising Odawak

Little Traverse Bay Bands of Odawa Indians

Office of the Tribal Chairman

7500 Odawa Circle, Harbor Springs, Michigan 49740

Phone 231-242-1401 • Fax 231-242-1411

ASSISTANT PROSECUTOR POSITION

Waganakising Odawak, known in English as the Little Traverse Bay Bands of Odawa Indians (“LTBB”) is a federally recognized Indian Tribe, and is a party to treaties with the United States, the most recent of which are the Treaty of Washington of 1836 and the Treaty of Detroit of 1855. LTBB is governed by a Tribal Constitution adopted by the Tribal Citizens on February 2, 2005. The LTBB Constitution states:

“In any and all child welfare cases, criminal proceedings or other violations of Tribal law, the Tribal Prosecutor shall have the power and authority, on behalf of the Tribal membership as a whole, to sign, file and present any and all complaints, subpoenas, affidavits, motions, process and papers of any kind and to appear before all courts, commissions or tribunals in any such proceeding within the Tribe’s jurisdiction.”

PURPOSE: This posting is to invite proposals from persons interested in serving as Assistant Prosecutor.

QUALIFICATIONS:

- Applicants must have a J.D. degree from an accredited law school, be an active member in good standing with the State Bar of any U.S. jurisdiction, (Experience in criminal defense, civil litigation, or other relevant courtroom experience may also be considered.)
- Applicants must have a working knowledge of Indian law, including the federal Indian Child Welfare Act, the Tribal Law and Order Act, the Indian Civil Rights Act, and the foundations of tribal sovereign immunity. Applicants must become and remain current on all tribal, state and federal laws, regulations and court opinions that apply to LTBB and to the mission of the Tribal Prosecutor.
- Applicants should have extensive knowledge and experience with trial court proceedings on any level, preferably including experience in one or more Tribal Courts. Experience in coordinating, investigating and prosecuting cases that involve multiple jurisdictions and/or multiple law enforcement agencies is a plus.
- Applicants should have extensive knowledge and experience with domestic violence laws and programs, including victim advocacy and protection, as well as knowledge of federal laws and programs to address the significant incidence of domestic violence in tribal communities.

- The successful applicant must be or become authorized to practice in LTBB Tribal Court, and must maintain such authorization during his or her term. The Assistant Tribal Prosecutor is subject to removal from office at any time for unethical conduct, a disqualifying disability, lack of timely performance, or gross misconduct including but not limited to any felony conviction.

- Indian Tribal Preference laws apply to this position. Per the LTBB Constitution, it is preferred but not mandatory that the Tribal Prosecutor be at least one-fourth North American Indian.

PERIOD OF PERFORMANCE: The position of Assistant Tribal Prosecutor is a two-year appointment

APPLICATION REQUIREMENTS: Each application must include a letter of interest, resume, a description of how the Applicant meets the Qualifications listed above, three (3) professional letters of reference, three and proof of membership in a state bar association (copy of bar membership card or Certificate of Good Standing).

Applications may be submitted by email to: TribalChair@ltbbodawa-nsn.gov ; by fax to: 231-242-1411; or by mail to: Little Traverse Bay Bands of Odawa Indians, Attn. Tribal Chairperson Office, 7500 Odawa Circle, Harbor Springs, MI 49740.