



Little Traverse Bay Bands of Odawa Indians

Enrollment Department

7500 Odawa Circle: Harbor Springs: MI 49740

231- 242-1520 (Or) 231- 242-1521



August 3, 2016

RE: 2016 Annual Per Capita Payment

Dear Tribal Citizen:

We are preparing for the annual per capita payment. All minors are required to have a **Minor Child/Ward of the Court Address Verification Form** on file annually to receive the 2016 Per Capita payment.

Enclosed is the **Minor Child/Ward of the Court Address Verification Form**. You must have this form Notarized and return it back to the Enrollment Office. If we do not receive this form by October 31, 2016 your minor child's 2016 Per Capita payment will be delayed this year.

If you have any questions, please feel free to call us. Please keep in mind that this form must be updated every year. Minor and Adult forms can also be downloaded at the following;
<http://www.ltbbodawa-nsn.gov/Departments/Enrollment/enrollment.htm>

Sincerely,

The Enrollment Office Staff.

Enclosure: Minor Child Address Verification Form



Little Traverse Bay Bands of Odawa Indians
 Enrollment Office
 7500 Odawa Circle
 Harbor Springs, MI 49740
 (231) 242-1520 ■ (231) 242-1521



MINOR CHILD/WARD OF THE COURT ADDRESS VERIFICATION FORM
 (Form **MUST** be completed for all minor children 17 and younger.)

- Parents/Custodian Parent/Legal Guardians must complete this original form AND have it **notarized**.
 *If you are the Legal Guardian or Custodial Parent, please submit proof of guardianship or custody.
- This form must be completed every year until the minor turns 18.
- This Form must be returned with the original signature. No photocopies or faxes of the original signature accepted.

I am a Parent/Custodian Parent or Legal Guardian of : _____

Date of Birth: _____ LTBB Citizenship#: _____ Social Security#: _____

If Mail Is Received at a Post Office Please Also Include the Physical Address.

Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 County of Residence: _____ Township: _____
 Phone Number: _____ Email address: _____

Physical Address: _____
 City: _____ State: _____ Zip Code: _____
 County of Residence: _____ Township: _____

I am the parent or legal guardian of the above listed child and have attached the required documentation. I understand and agree that this child or ward is entitled to receive a per capita distribution check from the net gaming revenues of the Little Traverse Bay Bands of Odawa Indians. I will ensure that these funds are used for the health, education or welfare of my child or ward AND for absolutely no other purpose. I understand that I may be required to submit an accounting of the expenditure of these funds to the Tribe.

Minor children who may be wards of the Tribal Court or any other court of competent jurisdiction will have their checks forwarded to the Tribal Court and the Judge will determine to whom the funds will be disbursed for the child's health, education, welfare, and require such accounting as the Court deems appropriate.

Print Parent/Legal Guardian Name **Print Full Name of Child(First, Middle, Last)**

Signature of Parent/Legal Guardian **Date**

NOTARY PUBLIC

Acknowledged before me in _____ County, State of _____

on _____ (month/day), 20 _____ by _____
(Parent/Legal Guardian Name)

 Notary Public Signature (AND) Printed Name Stamp/Seal
 My Commission Expires on: _____

-----Do not write below this line-----

White Copy:Enrollment: _____ DOE: _____ Yellow Copy-Accounting : _____