

Little Traverse Bay Bands of Odawa Indians
Elders Program
7500 Odawa Circle
Harbor Springs, MI 49740
Ph: (231) 242-1422 or (231) 242-1423
Fax: (231) 242-1430

Date January 1, 2016

Aanii LTBB Tribal Elder:

This letter is intended to provide you with information regarding the Direct Client Services Program. Elders may apply only once during a 12 month period for this Program.

- ❖ This assistance may be used to cover expenses or repairs associated with the health and well-being of the Tribal Elder: major appliance repair, frozen pipes, minimal structural repairs that affect the safety or well-being and health of the Tribal Elder.

Each elder is required to complete the enclosed application. In order for the application to be processed in a timely manner, it is important that the directions for this program be followed and completed properly.

Directions for program are as follows:

- Application must be completely filled out, signed and dated by the applicant.
 - Information may be taken over the phone for those elders that live outside the 27 county service area and application will be mailed for signature.
- Supporting documentation must be submitted with application:
 - Income documentation for all persons living in home
 - Two (2) written estimates for the cost of repairs
- Assistance request must be for their primary residence and billing must be in the Tribal Elder's name requesting assistance.
- Denial from other applicable governmental services/programs.
- Total household income, must be within guidelines.

Notice will be sent to the applicant once a decision has been made. If approved, a requisition will be submitted to tribal accounting offices for direct payment to vendor. If denied a notice will be mailed to applicant, stating reason for denial.

If you have any questions about the application process, please contact either Elder Department Assistant at (231) 242-1423 or Arlene Naganashe at (231) 242-1422.

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LTBB Elders Department

Current year is: 2016

