

LITTLE TRAVERSE BAY BANDS
OF ODAWA INDIANS
ECONOMIC DEVELOPMENT COMMISSION
MINUTES
FEBRUARY 25, 2006

1345 US 31 N
PETOSKEY, MICHIGAN

Meeting called to order by Chair Kishigo at 9:58 am.

Bkwenenjige by Vice-Chair Bott and invocation by Susan A. Swadling.

Roll call:

Present: Cheryl Kishigo, John Bott, Patricia Dyer-Deckrow and Laura Blumberg
Absent: Michael Givens excused.

Quorum established.

Staff: Susan A. Swadling, Economic Development Assistant
Carrie Carlson, Enterprise Accountant

Motion made to adopt the agenda by Commissioner Dyer-Deckrow, supported by Vice-Chair Bott, as presented and amended.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Motion made to adopt the minutes of January 14, 2006 as presented and amended by Commissioner Dyer-Deckrow, supported by Vice-Chair Bott.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Guests arrive at 10:28 am, Donald E. Hunkins, CPA, and Brett Hunkins of Northwood University.

Motion made by Vice-Chair Bott, supported by Commissioner Dyer-Deckrow, to accept phone poll dated January 27, 2006.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Public comment opened at 10:29 am.

Cheryl Kishigo, Patricia Dyer-Deckrow, Susan A. Swadling, Laura Blumberg and Carrie Carlson.

Public comment closed at 10:33 am.

Council Feedback

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Reviewed packet sent from Ellie Payton, Executive Assistant to the Tribal Chairman. Annual Community Meeting will be held on May 13, 2006 at the Petoskey Middle School, registration begins at 8:30 am.

Motion made by Commissioner Dyer-Deckrow, supported by Commissioner Blumberg, to have a table at the Annual Tribal Membership meeting on May 13, 2006 and to authorize travel and stipend for all commissioners that attend.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Discussion by Donald E Hunkins and Brett Hunkins of Northwood University to gather information to write the Odawa Enterprise business plan.

Commissioner Dyer-Deckrow left at 11:14 am.

Commissioner Dyer-Deckrow returned at 11:15 am.

Break at 11:53 am.

Meeting reconvened at 1:01 pm.

Economic Development Department staff report.

Reviewed the plan for opening Kings Inn for the 2006 season, commissioners discussed different strategies for operating this year.

Discussion was held regarding the Tax Agreement and the provisions for disabled members to participate with the fuel and tobacco purchases.

Motion made by Commissioner Dyer-Deckrow, supported by Vice-Chair Bott, to accept the staff verbal report.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Chair report

Commission quarterly reports will be submitted to the Tribal Chairman for presentation to the Tribal Council.

Motion made by Commissioner Dyer-Deckrow to authorize travel and stipend for the Economic Development Commission representative to present the 2006 quarterly report to Tribal Council, supported by Commissioner Blumberg.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

The work session on February 26, 2006 will be to work on the plan for the Community Development Financial Institution (CDFI).

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Motion made by Commissioner Dyer-Deckrow, supported by Vice-Chair Bott, to accept the Chair's verbal report.

Vote taken: 3 yes, 0 no, 1 abstain (Chair Kishigo), 1 absent (Commissioner Givens)

Motion passed.

Vice-Chair report

Vice-Chair Bott discussed the second CDFI grant application due on March 1, 2006. The resolution of support has been passed by Tribal Council.

Motion made by Commissioner Dyer-Deckrow, supported by Commissioner Blumberg, to accept the Vice-Chair's verbal report.

Vote taken: 3 yes, 0 no, 1 abstain (Vice-Chair Bott), 1 absent (Commissioner Givens).

Motion passed.

Treasurer report

Discussion held regarding the revenue and expense report including the encumbrances that will go through the CDFI grant.

Motion made by Vice-Chair Bott, supported by Commissioner Blumberg, to accept the Treasurer's written and verbal report.

Vote taken: 3 yes, 0 no, 1 abstain (Commissioner Dyer-Deckrow), 1 absent (Commissioner Givens).

Motion passed.

Secretary report

Chair Kishigo reported for Commissioner Givens that the letter for Don Bush has been sent.

CDFI

Interviews for the market analysis were held on January 25 & 26, 2006, there were 18 personal interviews and 2 telephone interviews.

Strategic plan – tabled.

Opened public comment at 2:38 pm.

Cheryl Kishigo, Patricia Dyer-Deckrow, Susan A. Swadling, Laura Blumberg, Carrie Carlson and John Bott.

Closed public comment at 2:41 pm.

Next meeting will be on March 11, 2006 at 9:30 am in the conference room at 1345 US 31 N building.

Chair Kishigo will arrange lunch for the March meeting.

Motion made by Vice-Chair Bott, supported by Commissioner Dyer-Deckrow, to adjourn the meeting.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

Meeting adjourned at 2:42 pm.

_____ Michael Givens, Secretary

Attachment