

## LTBB Gaming Regulatory Commission

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### Minutes January 8, 2004

**Regular Session:** Yes  
**Call to Order:** 5:30 p.m.  
**Commissioners Present:** Beverly Wemigwase, Vice Chairperson  
Tim LaCroix, Secretary/Treasurer  
**Commissioners Absent:** Julie Shananaquet, Chairperson (Excused)  
**Guests:** Tom Gould, Steve Rankin, Andrea Tompkins, Alice Yellowbank, Rita Shananaquet, Fred Harrington, Robert Bateman, Bo Booth, Paul Eames

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**Agenda Item 3:(Agenda)** *Additions: Old Business-Gaming Attorney tabled for additional research. Bransky's Legal Opinion on Pull tabs. New Business- Lead Operator, Destruction of Tokens, Table Games Policies and Procedures, Closed Session*

Motion made by Tim LaCroix and supported by Beverly Wemigwase  
To approve Agenda as amended.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 4: (Minutes)**

Motion made by Beverly Wemigwase and supported by Tim LaCroix  
To table the Minutes of December 29, 2003.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 5: Closed Session-Licensing Issue.**

Motion made by Tim LaCroix and supported by Beverly Wemigwase  
To go into Closed Session to discuss Licensing issues of a tribal member.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 6a: (Chairperson's Report)**

No report.

**Agenda Item 6b: (Vice-Chairperson's Report)**

No report.

**Agenda Item 6c: ((Secretary/Treasurer's Report)**

No report.

**Agenda Item 7a: (Regulatory Director's Report)** *(1)Lead Operator Job Description request for review and approval. (2) The Employment Agreement for Interim Surveillance Manager. (3) Bingo Training for Surveillance on the 16<sup>th</sup> and 17<sup>th</sup> of January 2004. Regulatory Commission and Tribal Council able to attend. (4) SDS point problem - software problem. (5) Unable to locate the EJ Egghart Audit on Variances. (6)Draft of the Hearing Procedures found and forwarded to Legal for review. (7) 2004 Facility Operating Plan. (8) Internal Auditor is assisting Slot Manager with the Pull Tab Policy. .*

**Motion made by Beverly Wemigwase and supported by Tim LaCroix**

To accept the verbal and written report of the Regulatory Director.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 7b: (Licensing Department Report** *Licensing Renewals*

Motion made by Beverly Wemigwase and supported by Tim LaCroix

To accept the report of Andrea Tompkins, Licensing Department.

Vote: 2-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

**Agenda Item 7c: (Surveillance Department Report)** (1) Monthly Stats (2) Report of Incident Reports (3) MICS Violations and how they are reported. (4) Bingo Training. (5) Double points problem. (6) EJ Egghart variance audit. (7) Hearing Procedures found. (8) Pull Tab policy

Motion made by Beverly Wemigwase and supported by Tim LaCroix

To accept the report of Tom Gould, Surveillance Manager.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 7d: (Internal Auditor's Report)** (1) Token Destruction. There needs to be a policy coming from the Regulatory Commission on how these are destroyed. Councilor Harrington questioned if there is a written policy approved by Gaming Administration on currency exchange. (2) Dice destruction request

Motion made by Beverly Wemigwase and supported by Tim LaCroix

To accept the report of Steve Ranken, Internal Auditor.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

## **OLD BUSINESS**

**Agenda Item 8a: Gaming Attorney.** Placed on New Business agenda

## **NEW BUSINESS/PRIORITY BUSINESS**

**Agenda Item 9a: Job Description of the Lead Operator**

Motion made by Beverly Wemigwase and supported by Tim LaCroix to approve the Job Description of the Lead Operator

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 9b: Cancelled dice dissemination request**

Motion made by Tim LaCroix and supported by Beverly Wemigwase to approve the request by Regulatory Director Vice Cook to ship cancelled dice to a teacher in Alaska.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

**Agenda Item 9c: Licensing Renewals**

Motion made by Tim LaCroix and supported by Beverly Wemigwase to approve the request by Licensing Manager Andrea Tompkins to adopt the same licensing renewal procedures as were used in calendar year 2003.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

**Agenda Item 9d: Tentative meeting on January 9th.**

Motion made by Tim LaCroix and supported by Beverly Wemigwase to direct Beverly Wemigwase to contact Candi Cane to determine if there is a workshop scheduled for January 9<sup>th</sup>, 2004 per conversation at our last workshop. If a workshop is scheduled, to allow those Commissioners who are attending to receive a stipend and mileage.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 9e: Table Games Policies and Procedures**

Motion made by Beverly Wemigwase and supported by Tim LaCroix to approve the Table Games policies and procedures with changes.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 9f: Gaming Attorney**

Motion made by Tim LaCroix and supported by Beverly Wemigwase to make the Regulatory Director position contractual effective May 1, 2004. The Regulatory Director's job description will be changed to include that preference will be given to those candidates who hold a law degree. In order to be considered for this contractual position, the current Regulatory Director must re-apply for this position in order to be considered. The contract will be drafted by the LTBB Legal Department with final approval by the Regulatory Commission.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 9g:**

Motion made by and supported by Tim LaCroix and supported by Beverly Wemigwase to direct Beverly Wemigwase to contact the legal and human resources department by telephone to let them know what we are planning and to direct the Regulatory Commission Chairperson to contact the Legal Department as soon as possible in assisting the Regulatory Commission to draft a proposed contract with the selected candidate for the Regulatory Director position. The Regulatory Chairperson may negotiate with the potential candidate(s) for the Regulatory Director position regarding this contract, however, the contract will not be signed until the full Regulatory Commission has had an opportunity to sign and comment on it. Once the full Commission and the proposed Regulatory Director has commented, a vote will be taken on the final contract with final submission to Tribal Council. All candidates for the Regulatory Director position will be interviewed by the full Regulatory Commission and a final candidate will be selected by majority vote of the full Regulatory Commission.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**Agenda Item 10**

The next Regular Scheduled meeting to occur on January 15, 2004.

**Agenda Item 11: (Adjournment)**

Motion made by Beverly Wemigwase and supported by Tim LaCroix

To adjourn meeting at 8:45 p.m.

Vote: 2-Yes, 0-No, 1-Absent, 0-Abstained

Motion Carried

**These Minutes have been approved on: 02/05/04**

**Tim LaCroix, Secretary/Treasurer**