

LTBB Gaming Regulatory Commission

Minutes August 4, 2004

Regular Session: Yes
Call to Order: 5:50 p.m.
Commissioners Present: Julie Shananaquet, Chairperson
Beverly Wemigwase, Vice Chairperson
Tim LaCroix, Secretary/Treasurer
Commissioners Absent:
Guests: Steve Rankin, Andrea Cowles, Tom Gould, Rita Shananaquet, Fred Harrington

Agenda Item 3:(Agenda)

Motion made by Julie Shananaquet and supported by Tim LaCroix to approve agenda as amended.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 4: (Minutes)

Motion made by Beverly Wemigwase and supported by Tim LaCroix to approve Minutes of July 21, 2004 as presented.
Vote: 2-Yes, 0-No, 0-Absent, 1-Abstained
Motion Carried

Agenda Item 5: (Phone Polls) None

Agenda Item 6a: (Chairperson's Report) *1) Second Quarter Report; 2) New Format so that any officer can act in lieu of the Chairperson (permitted) when the report is required; 3) Konami 20th or the 21st; 4) Changes to the statute were sent to the Tribal Attorney for review; 5) Hearing Procedures and By-Laws, and Ethics were also sent to Legal*

Motion made by and supported by to accept the Chairperson's verbal report.
Vote: 2-Yes, 0-No, 0-Absent, 1-Abstained
Motion Carried

Agenda Item 6b: (Vice-Chairperson's Report)

No report

Agenda Item 6c: (Secretary/Treasurer's Report)

No Report

Agenda Item 7a: (Regulatory Director's Report) *Highlights-1), Draft copy of the Work Release policy has been completed by the Victories Casino Security Department; 2) The UPS System for the Surveillance Department has been received and will be tested to determine if the power surges can be corrected; 3) The Surveillance Operator position has been interviewed for and a selection has been made; 4) A Table Games policy and procedure change has been submitted by the Victories Casino General Manager. During the same meeting other concerns were discussed including Progressive Jackpot, Power Surges. Found Money Policy, and standard language for contracts; 5) A concern arose during the Table Games dice inspection. This issue is being addressed by the Internal Auditor; 6) The General Manager has arranged for Konami gaming to provide training on August 20th and 21st; 7) A letter has been sent in conjunction with a Surveillance Tape to out insurance company.*

Motion made by Tim LaCroix and supported by Beverly Wemigwase to accept the written report of the Regulatory Director as presented by Internal Auditor Steve Rankins.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 7b: (Licensing Department Report)

Motion made by Julie Shananaquet and supported by Beverly Wemigwase to accept the verbal and written report of Andrea Cowles, Sr. Background Investigator on behalf of the Licensing Department.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Motion made by Tim LaCroix and supported by to approve the Gaming Key Contractors License of Reel Games, Inc. License #T1065.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix and supported by Julie Shananaquet to approve the following non-Key Gaming Licenses: #3354, #3856, and #3709.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix and supported by to approve the following Key Gaming Licenses: #3640, #3867, #3830, #3859, #3855, #2693, and #3851.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Agenda Item 7c: (Surveillance Department Report) *Highlights-1) Monthly Report; 2) MIGCN Meeting September 16th and 17th, 2004*

Motion made by Julie Shananaquet and supported by Beverly Wemigwase to accept the verbal and written report of Tom Gould, Surveillance Manager on behalf of the Surveillance Department.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Agenda Item 7d: (Internal Auditor's Report) *Highlights: 1) GLI approvals have been received for the 20 Konami Gaming Machines; 2) The 2004 audit continues; 3) Filling in for the Regulatory Director in his absence; 4) A meeting was held with Pat Devlin from the Michigan Gaming Commission regarding our Kobetron procedures. This meeting went well and the Michigan Gaming Commission was satisfied; 5) The new Internal Auditor has started working and will be attending training in August; 6) Surveillance reports for the month have been received and were and are being worked on; 7) One shipment of dice was inspected with the use of the new halogen light; 8) The initial audit report for Comps, Player Tracking, Information Technology, Title 31, and Surveillance; 9) Inspected the shipment of 5 new Konami Games; 10) Participated in the interview of the new surveillance operator position; 11) Received a shipment of 141 EPROM Chips from William Gaming and are working with the Slot Technicians to complete Kobetron and conversions; 12) Attended the two day training seminar put on by Falmouth; 13) Working with the Slot Director to destroy ten slot machines from the warehouse; 14) Observed and reviewed the removal of seven slot machines by AC Coin; 15) Observed and approved the quarterly calibration of the Hard Count Scale with Data Financial*

Motion made by Tim LaCroix and supported by Beverly Wemigwase to accept the verbal and written report of Steve Rankins, Internal Auditor, on behalf of the Internal Audit Department on August 4, 2004.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

OLD BUSINESS – *None*

NEW BUSINESS/PRIORITY BUSINESS

Agenda Item 9a: Policy and Procedure Revision

Motion made by Tim LaCroix and supported by Julie Shananaquet to approve the policy and procedure change for the Cage Department, Section Cage C12 as presented on August 4, 2004

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Motion made by Tim LaCroix and supported by Julie Shananaquet to approve the policy and procedure change for the Accounting Department Part II, Section A, and Part II Section D, Accounting A-1, D-2, as presented on August 4, 2004

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Agenda Item 9b: Stipend and Mileage for the Commission

Motion made by Tim LaCroix and supported by Beverly Wemigwase to approve Stipend and Mileage for the Chairperson to attend the Tribal Council meeting of August 8, 2004.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Agenda Item 9c: Evaluation for the Regulatory Director

Agenda Item 9d: Meetings for the Month of September 7th and 21st and workshops on 4th, 11th, 18th, 25th. September 16th and 17th network workshop MIGCN meeting.

Agenda Item 10

The next Regular Scheduled meeting to occur on August 18, 2004.

Agenda Item 11: (Adjournment)

Motion made by Tim LaCroix and supported by Julie Shananaquet to adjourn meeting at 7:49 p.m.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

These Minutes have been read and approved:

**Tim LaCroix
Secretary/Treasurer**