

The Little Traverse Bay Bands of Odawa Indians  
**Gaming Regulatory Commission**  
Located at 911 Spring Street, Petoskey, Michigan  
Regular Meeting Minutes  
12.19.2011 - 5:30 p.m.

**Call to Order**

5:30 p.m. by Chairperson Wemigwase

**Roll Call**

Commissioners Present: Chairperson Wemigwase, Vice Chairperson Hume (excused)  
Secretary/Treasurer Bradley.

Regulatory Staff Present: Regulatory Director Cook, Licensing Manager Cowles.

OCR Staff Present: None

Guest(s) Present: None

After review and discussion a motion made by Chairperson Wemigwase and supported by  
Secretary/Treasurer Bradley and to approve the agenda for 12.19.11. Vote 2 yes.  
0 no. 0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

After review and discussion a motion made by Chairperson Wemigwase and supported by  
Secretary/Treasurer Bradley to approve the minutes of 12.05.11. Vote 2 yes. 0 no.  
0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

**Public Comment:** Opened 5:45 p.m. - No Comments – Closed 5:46 p.m.

**Correspondence:** Chairperson Wemigwase corresponded with Appropriations and Finance  
Committee regarding appropriating additional funds to the GRC Budget consulting line item.

**Phone Polls**

Motion made by Secretary/Treasurer Bradley and supported by Chairperson Wemigwase to  
ratify phone poll dated 12.06.11 to approve the 2013 Gaming Regulatory Budget in the amount  
of \$79,943.00. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson Hume). Motion  
carried.

**Regulatory Commissioners Reports**

1. Chairperson – Negotiated with Appropriations and Finance Committee for additional  
funds to the GRC budget for the consulting line item.

Motion made by Secretary/Treasurer Bradley and supported by Chairperson Wemigwase to  
accept the Chairperson's verbal report for 12.19.11. Vote 2 yes. 0 no. 0 abstained. 1 absent  
(Vice Chairperson Hume). Motion carried.

2. Vice Chairperson – No report

3. Secretary/treasurer – 2013 GRC Budget as approved by GRC was sent to Executive  
Assistant and also Accounting.

Motion made by Chairperson Wemigwase and supported by Secretary/Treasurer Bradley to  
accept the Secretary/Treasurer's verbal report for 12.19.11. Vote 2 yes. 0 no. 0 abstained.

1 1 absent (Vice Chairperson Hume). Motion carried.  
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3 **Regulatory Department Reports**

4 **Licensing -**

5 Licensing Department written reports and Licenses were prepared and presented by Licensing  
6 Manager Cowles and after review and discussion a motion made by Secretary/Treasurer  
7 Bradley and supported by Chairperson Wemigwase to approve the report and primary license  
8 5939 and non key license # 5937. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson  
9 Hume). Motion carried.

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11 Vendor licenses were prepared and presented by Licensing Manager Cowles and after review  
12 and discussion a motion was made by Secretary/Treasurer Bradley and supported by  
13 Chairperson Wemigwase to approve the renewal of vendor license # 1091 Global Payments  
14 Gaming Services Inc. and #1018 Gaming Partners International USA Inc. Vote 2 yes. 0 no.  
15 0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

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17 **Internal Audit –**

18 Internal Audit written report was prepared by Internal Audit Manager Henderson and presented  
19 by Regulatory Director Cook and after review and discussion a motion was made by  
20 Chairperson Wemigwase and supported by Secretary/Treasurer Bradley to accept the Internal  
21 Audit Managers report for 12.19.11. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice  
22 Chairperson Hume). Motion carried.

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24 **Regulatory Director –**

25 After review and discussion a motion was made Chairperson Wemigwase and supported by  
26 Secretary/Treasurer Bradley to accept the Regulatory’s Director verbal and written report for  
27 12.19.11 as prepared and presented by Regulatory Director Cook. Vote 2 yes. 0 no.  
28 0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

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30 **OCR Surveillance** No report

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32 **New Business**

33 After review and discussion a motion was made by Secretary/Treasurer Bradley and supported  
34 by Chairperson Wemigwase to approve the following policy revisions. Vote 2 yes. 0 no.  
35 0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

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- S-2, Sect. O: Incident reports, Revision #1269
- Security, Sect. C: Key Control, Revision #1270
- S & R, Sect. A: General – Addition of Document Destruction, Revision #1271
- S-2, Sect J: Phones & Radios, Revision #1272

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38 **Closed Session - N/A**

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40 **Next Meeting/Work Session**

41 Motion made by Secretary/Treasurer *Bradley* and supported by Chairperson Wemigwase to  
42 approve stipend, mileage, and hotel for Commissions to attend the following. Vote 2 yes. 0 no.  
43 0 abstained. 1 absent (Vice Chairperson Hume). Motion carried.

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- Regular Meeting at 911 Spring St. on January 09, 2012 at 5:30pm.
- Hearing - to hold if requested by Licensing Department and approve by phone poll of  
45 commissioners as to the date and time needed.

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- 1           • Work Session – to hold if requested and approved by phone poll of commissioners  
2           as to the date; time; and purpose needed.

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4 Motion made by Chairperson Wemigwase and supported by Secretary/Treasurer Bradley to  
5 adjourn meeting at 6:50 p.m. Vote 2 yes. 0 no. 0 abstained. 1 absent (Vice Chairperson  
6 Hume). Motion carried.

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8 Submitted as approved by: Catherine Bradley, Secretary/Treasurer  
9 Date: January 9, 2012