

Little Traverse Bay Bands of Odawa Indians
Housing Commission
Regular Meeting
April 1st, 2013
4:00 p.m.
Conference Room 312, LTBB Government Complex

Closed Session: None

Call to Order: 4:03 p.m.

Roll call: Chairman Ray Kiogima – Present; Vice Chairperson Arlene Naganashe – Absent; Secretary Patrick Wemigwase – Present; Commissioner Larry Stead – Present; Commissioner – Vacant

Staff present: Executive Housing Director John Givens – Absent; Elders Coordinator Tammy Okuly – Present; Housing Programs Coordinator: Kaye Rowland

Guests present: None

Opening Prayer: Ray Kiogima

Motion made by Arlene Naganashe and supported by Patrick Wemigwase to pursue the purchase of a duplex rental unit on Petoskey Street in down town Petoskey. **This vote was conducted via phone poll on March 13, 2013.**

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Larry Stead and supported by Patrick Wemigwase to accept the agenda for the April 1, 2013 meeting.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Ray Kiogima and supported by Patrick Wemigwase to accept the minutes for meeting that was on March 4th, 2013 as written.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Housing Director Report: (presented by Housing Programs Coordinator: Kaye Rowland)

Mtiigwaakiis Pumphouse Electrical Usage – UPDATE: Electrical usage and savings for the last month is as follows:

<u>Pumphouse Electrical Cost.</u>	<u>Amount credited by windmill</u>
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Mar 2013 \$174.68

\$5.86 Credited

Vacancies: Currently, there is one vacancy at our tribal housing units located at 6108 Washington St, Pellston. Whenever a rental unit becomes available, the LTBB Housing Department contacts the next eligible potential tenant on the waiting list to give them an opportunity to accept the unit. The LTBB Housing Department will continue to contact people on the waiting list until is accepted.

FYI – Annual Performance Report and Indian Housing Plan: This form meets the requirements for an Indian Housing Plan (IHP) and Annual Performance Report (APR) required by the United States Department of Housing and Urban Development. In addition to these requirements, a tribe of tribally designated housing entity (TDHE) may elect to prepare a more comprehensive IHP. The IHP and the APR (previously two separate forms) are now combined into one form. The sections pertaining to the IHP are submitted before the beginning of the 12-month program year (it was 75 days prior to the start of), leaving the APR sections blank. If the IHP has been updated or amended, use the most recent version when preparing the APR; after the 12-month program year (it was 90 days after the end of), enter the results from the 12-month program year in the shaded sections of the form to complete the APR. The IHP/APR form may be completed either in hard copy or electronically.

Motion made by Patrick Wemigwase and supported by Larry Stead to accept the verbal and written report of the Housing director as given by the Programs Coordinator Kaye Rowland.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Elders Coordinator Report:

Tammy Okuly was able to request additional monies were to be allocated in the 2014 budget to cover some cost of private duty homecare. However there has been no forward movement by the tribe for purchase of the building next to GFS. However there are two separate private investors considering purchase of this building. Elder Coordinator continues to work with outside vendors at negotiating services to meet the needs of tribal elders both in and out of the 27 county areas for skilled homecare, private duty homecare services and housing options that our tribal elders are in need of. Also coming up with numbers for the Home Health provides to be able to go out into the elders homes right now. That's so the elders are getting the service that they need like: taking their meds, taking a bath, doing laundry, going to the store, dressing, taking them shopping, etc.

Motion made by Patrick Wemigwase and supported by Larry Stead to accept the verbal report of the Elders Coordinator.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

FYI:

Patrick Wemigwase received a couple calls on why the contractors that Housing Department uses dumps everything they take out of a unit that is being refurbished. Kaye Rowland told the commission that it's more convenient for them to use the dumpster and also it saves the tribe some money to have them use the dumpster. Instead of having to pay for their cost of having it all hauled off to the dump and disposed of whenever they remove something from the units (like: carpet, beds, etc.).

Patrick Wemigwase and Ray Kiogima will go to the Building MI Communities Conference (April 29 – May 1, 2013) @ Lansing Center in Lansing, MI. With a travel day on April 28th, 2013 so they get there on time and they will also be using the Housing Department's vehicle (the Tracker).

Larry Stead said he show the figures from the Mtiigwaakiis Pumphouse (Murray Rd.) to a guy he know that just puts in windmills. He said that we should be getting better credits back then what we are also, said that it might not be hook up right. He told Larry about one example the ones that are on top of Meijer's that is half the size of the one at Murray Rd. Just one of those puts out about 3x the credit we are getting.

Public Comment Opens: 5:05 p.m.

Public Comment Closes: 5:06 p.m.

Motion made by Ray Kiogima and supported Larry Stead to send Patrick Wemigwase and Ray Kiogima to the conference in Lansing, MI from April 28th, to May 1st, 2013. With Hotel stay for 3 nights and stipend for the four days while they are down there in Lansing attending the Housing Conference, also Kaye informed the commission that she would not be going Housing Assistant Mike Lyons would be going instead.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Larry Stead and supported by Ray Kiogima to adjourn at 5:23 P.M.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Next meeting is May 6th, 2013 @ 4 p.m. in Conference Room 312 at the LTBB Government Complex.

Date: 4/01/13

Patrick Wemigwase, Secretary

Minutes approve on May 6, 2013.

