

Little Traverse Bay Bands of Odawa Indians  
Housing Commission  
Regular Meeting  
November 3<sup>rd</sup>, 2014  
4:00 p.m.  
Conference Room 312, LTBB Government Complex

**Closed Session:** None

**Call to Order:** 4:15 p.m.

**Roll call:** Chairman – Vacant; Vice Chairperson Arlene Naganashe – Absent;  
Secretary Patrick Wemigwase – Present; Commissioner Larry Stead – Present;  
Commissioner Judith Pierzynowski – Present

**Staff present:** Housing Program Specialist – Linda “Kaye” Rowland

**Guests present:** None

**Opening Prayer:** None

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Motion made by Pat Wemigwase and supported by Larry Stead to approve the agenda for the meeting of November 3<sup>rd</sup>, 2014.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Judy Pierzynowski and supported by Larry Stead to accept the minutes of the October 6<sup>th</sup>, 2014 meeting.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

**Housing Director Report:**

**Rental Unit Inspections:** The Housing Department will be starting the rental unit inspections this Thursday, November 6<sup>th</sup>, 2014. They will be starting with the elders duplex units, and then moving onto the other units and properties.

**New Home Project:** Some changes have been made to the design of the house. The changes are cost saving measures. The new estimate and list of proposed changes are this:

- Elimination of Garage
- Total reduction of 98 square feet from a combination of rooms
- Elimination of Breakfast Nook
- Elimination of Geothermal System
- Elimination of circular driveway
- Elimination of second window at each bedroom

**Original Estimate including winter conditions**

A. Construction materials and labor  
138,440

B. Increase cost for winter construction (20% of line A)  
27,688

C. Subtotal for construction material and labor (lines A+B)  
166,128

D. General Contractor's fee (10% of line C)  
16,613

E. Contingencies (10% of lines C & D)  
18,274

**TOTAL**  
**\$201,015**

**Value Engineering Estimate including winter conditions**

A. Construction materials and labor  
122,534

B. Increase cost for winter construction (20% of line A)  
24,506

C. Subtotal for construction material and labor (lines A+B)  
147,040

D. General Contractor's fee (10% of line C)  
14,704

E. Contingencies (10% of lines C & D)  
16,174

**TOTAL**  
**\$177,918**

**Waiting Lists:** New waiting list applicants:

<u># OF OCCUPANTS</u>	<u>ELDERS</u>	<u>NON-ELDER</u>
<u>1</u>	1	2
<u>2</u>	0	0
<u>3</u>	0	0
<u>4+</u>	0	0
<b><u>TOTAL</u></b>	<b><u>1</u></b>	<b><u>2</u></b>

Motion made by Pat Wemigwase and supported by Judy Pierzynowski to accept the verbal and written report of the Housing Director as given by the Housing Program Specialist Kaye Rowland.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant  
Motion Carried

**Elders Coordinator Report: None**

Motion made by Pat Wemigwase and supported by Judy Pierzynowski to accept the 3<sup>rd</sup>, quarter reporter that was turned in to the Tribal Chairman's Office.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant  
Motion Carried

**FYI:**

Next commission meeting will be the annually Housing Commission and Housing Department Christmas party. Gift limit will be \$10 and bring a dish to pass.

**Public Comment Opens: 4:49 p.m.**

Judy would like to see what the total numbers are on the waiting lists along with what we receive in the Housing Director's report; the rest of the commission also would like to see this also. The commission wants to see the results of the inspections of the all of the units once they are done.

**Public Comment Closes: 4:59 p.m.**

Motion made by Larry Stead and supported by Judy Pierzynowski to adjourn at 5:05 P.M.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Next meeting is on December 16<sup>th</sup>, 2014 @ 4 p.m. in Conference Room 312 at the LTBB Government Complex.

Date: 11/03/14

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Patrick Wemigwase, Secretary

Minutes approve on December 16<sup>th</sup>, 2014.