

Little Traverse Bay Bands of Odawa Indians
Housing Commission
Regular Meeting
March 2nd, 2015
4:00 p.m.
Conference Room 312, LTBB Government Complex

Closed Session: None

Call to Order: 4:08 p.m.

Roll call: Chairman – Vacant, Vice Chairperson Arlene Naganashe – Present, Secretary Patrick Wemigwase – Present, Commissioner Larry Stead – Present, Commissioner Judith Pierzynowski – Present

Staff present: Executive Housing Director John Givens

Guests present: None

Opening Prayer: None

Motion made by Arlene Naganashe and supported by Judy Pierzynowski to accept the agenda for the March 2nd, 2015 commission meeting.
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant
Motion Carried

Motion made by Larry Stead and supported by Pat Wemigwase to accept the minutes from the January 5th, 2015 as written and amended.
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant
Motion Carried

Housing Director Report:

Pet Policy: PURPOSE OF THIS POLICY

The LTBB Housing Department is designed to increase affordable housing opportunities for enrolled members of the Little Traverse Bay Bands of Odawa Indians. The LTBB Housing Department manages several rental units and this policy is designed to provide guidelines as to how we manage those properties in regards to household pets.

In General:

1. Residents that occupy LTBB rental units are prohibited from housing any animal in their rental unit without the written permission of the LTBB Housing Department.
2. Residents of LTBB Rental Properties will be allowed one domesticated pet per household. Service animals do not count as a tenants pet and those tenants requiring service animals will be allowed one additional pet along with their service animal.

3. Before any pet can be housed by a resident of a LTBB Rental Property, that tenant must pay a \$300, non-refundable, pet fee. There will also be an additional \$20 per month fee charged to the tenants account for housing of a pet.
4. Pets housed at LTBB Rental Properties can be no larger than 15 inches in height (measured at the top of the front shoulder).
5. Staffordshire Terriers (a.k.a. Pit Bulls), Rottweiler's, Doberman Pincers, Wolfdogs, and other traditionally aggressive breeds are not permitted in any LTBB Rental Unit or its surrounding area. The final decision as to if a specific breed of dog is aggressive or not, belongs to the LTBB Housing Director.
6. Residents are allowed a service animal but the need of the animal must be documented by their physician, and copies of this documentation kept on file with the LTBB Housing Department. The service animal must have been formally trained to perform the assistance that is needed by the tenant. If a service animal is needed, it will be exempt from the size and breed restrictions of this policy.
7. Residents that occupy LTBB rental units are **ALWAYS** responsible for cleaning up after their pet. Any pet droppings that occur in by the common areas are to be cleaned up immediately by the pet owner. Any pet droppings that occur on property leased to a tenant must be cleaned up daily.
8. Residents must register all pets at the LTBB Housing Department Office and show proof of current rabies vaccinations and any other shots required by law.
9. All pets must be kept on a leash while outside of the home.
10. Violations of this policy by LTBB Rental Tenants may be grounds for termination of their lease and eviction from the property. The LTBB Housing Department may also choose to asses a fine of \$300 to the offending tenant. This fine will be assessed to the tenants account is expected to be paid in full within 30 days of the fine. Non-payment of fines will be subject to all applicable late fees normally associated with a tenant account and will be grounds for eviction.

NOTE: The Little Traverse Bay Bands of Odawa Indians Housing Department is bound by Federal Law and Little Traverse Bay Bands of Odawa Indians Tribal Law, Statues, Policies and Procedures. The Housing Department staff is not authorized to make any exceptions to Federal Law, Little Traverse Bay Bands of Odawa Indians Tribal Law, and Statutes, Policies or internal procedures.

Second Street Property: Bryan Gillett, the LTBB Planning Director, has provided us with this preliminary plan for the current Second Street Property located in Harbor Springs. This will also be submitted to the LTBB Land and Reservation committee for their consideration.

Storage Units: The tenants of the Mtiigwaakiis Housing Development requested that storage units be constructed for their use. The request was initially turned down by the housing department. We have also met with the Land and

Reservation committee on the subject. That committee decided at this time not to pursue the construction of storage units.

Waiting Lists: Waiting list statistics:

	Last 30 Days	Total	Last 30 Days	Total
Family Size	ELDERS	ELDERS	NON-ELDER	NON-ELDER
1	0	14	0	11
2	0	3	1	14
3	0	0	0	4
4+	0	0	1	5
TOTAL	0	17	2	34

Motion made by Judy Pierzynowski and supported by Larry Stead to accept the Housing Director's verbal and written report as given by Mike Lyons.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Elders Coordinator Report: NONE

FYI:

Public Comment Opens: 5:44 p.m.

Arlene Naganashe wants to get some kind of rug or mat and be able to do more exercises with the elders out at the community center. Maybe have a little lite lunch (soup and sandwich maybe). Thinks that the community center should be used more it's a really nice building.

Judy Pierzynowski was asking who does the meal planning for the elders' luncheon. Arlene let her know that the Odawa Hotel has the contract now.

Public Comment Closes: 5:58 p.m.

Motion made by Judy Pierzynowski and supported by Arlene Naganashe to adjourn at 6:00 P.M.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Next meeting is April 6th, 2015 @ 4 p.m. in Conference Room 312 at the LTBB Government Complex.

Date: 3/02/15

Patrick Wemigwase, Secretary