

Little Traverse Bay Bands of Odawa Indians
Housing Commission
Regular Meeting
February 5th, 2016
5:00 p.m.
Conference Room 312, LTBB Government Complex

Closed Session: None

Call to Order: 5:01 p.m.

Roll call: Chairman – Vacant; Vice Chairperson – Vacant; Secretary Patrick Wemigwase – Present; Commissioner Larry Stead – Present; Commissioner Judith Pierzynowski – Present

Staff present: Executive Housing Director John Givens

Guests present: Andrew Stich

Opening Prayer: Judy Pierzynowski

Motion made by Pat Wemigwase and supported by Judy Pierzynowski to accept the agenda as written for the February 5th, 2016 meeting.

Vote: 3 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 2 – Vacant

Motion Carried

Motion made by Judy Pierzynowski and supported by Larry Stead to accept the minutes for the December 7th, 2015 meeting.

Vote: 3 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 2 – Vacant

Motion Carried

Housing Director Report:

Annual Performance Report: We have begun work on the **L.T.B.B. Housing Annual Performance Report**. This report is required by **H.U.D.** and is due on 3-31-16. It is a comprehensive look at how we have utilized our 2015 **Indian Housing Block Grant**.

Mtiigwaakiis Hot Water Heaters: After another issue with one of the original hot water heaters at this development, the decision was made to replace all of the original hot water heaters with new and basic electric units. This will provide a better and more reliable product for the tenants and future maintenance issues.

2016 U.S.D.A. Utility Allowance: The **U.S.D.A.** office has approved our request to increase the utility allowance provided to the 12 tenants of elder specific housing. It is increasing from \$105 to \$111 and that took effect on 2-1-16. This will lower the monthly Net Tenant Contribution by \$6. All 12 tenants have been notified of this change and how it will affect their monthly rent.

Upcoming Conference: FYI, the annual “Building Michigan Communities Conference” will be held on 4-25-16 thru 4-27-16 in Lansing, MI. At the moment, we plan to have a representative from **LTBB** Housing attending.

Waiting Lists: We require that all applications we receive, that are a request to be housed in one of the **LTBB** Rental units, be complete being placed on the rental waiting lists. To be considered complete an applicant **must** submit 3rd party verification of the gross income of the home at the time of application. If an applicant fails to comply with this, their application will not be placed on the waiting list and they would need to re-apply.

| | Last 60 Days | Total | Last 60 Days | Total |
|--------------|--------------|-----------|--------------|------------|
| Family Size | ELDERS | ELDERS | NON-ELDERS | NON-ELDERS |
| 1 | 1 | 16 | 0 | 12 |
| 2 | 1 | 1 | 0 | 14 |
| 3 | 0 | 0 | 0 | 4 |
| 4+ | 0 | 0 | 0 | 8 |
| TOTAL | 2 | 18 | 0 | 38 |

Motion made by Larry Stead and supported by Judy Pierzynowski to accept the Housing Director’s verbal and written report.

Vote: 3 – Yes, 0 – No, 2 – Absent, 0 – Abstained, 2 – Vacant

Motion Carried

Elders Coordinator Report: NONE

Motion made by and supported by

Vote: 3 – Yes, 0 – No, 2 – Absent, 0 – Abstained, 2 – Vacant

Motion Carried

FYI:

Public Comment Opens: 5:28 pm

Andrew Stich was here commenting on a housing issue that was talked about in a Tribal Council meeting. Since it is an issue of a personal nature the comments made by Andy were consider to be an issue talked about in a closed session, and were not put into the minutes.

Public Comment Closes: 5:30 pm

Motion made by Judy Pierzynowski and supported by Pat Wemigwase to adjourn at 6:02 P.M.

Vote: 3 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 2 – Vacant

Motion Carried

Next Housing Commission meeting is March 11th, 2016 @ 5 p.m. in Conference Room 312 at the LTBB Government Complex.

Date: 2/05/16

Patrick Wemigwase, Secretary