

Little Traverse Bay Bands of Odawa Indians  
Housing Commission  
Regular Meeting  
April 1<sup>st</sup>, 2016  
5:00 p.m.  
Conference Room 312, LTBB Government Complex

**Closed Session:** None

**Call to Order:** 5:03 p.m.

**Roll call:** Secretary (Acting Chairman) Patrick Wemigwase – Present; Vice Chairperson – Vacant; Commissioner Larry Stead – Present; Commissioner Judith Pierzynowski – Present; Commissioner Annette VanDeCar – Present

**Staff present:**

**Guests present:** None

**Opening Prayer:** Judith Pierzynowski

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Motion made by Judith Pierzynowski and supported by Annette VanDeCar to approve the agenda for the meeting of April 1<sup>st</sup>, 2016.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Judith Pierzynowski and supported by Larry Stead to accept the minutes from the meeting of March 11<sup>th</sup>, 2016.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

**Housing Director Report:**

**Annual Performance Report:** The **A.P.R.** is complete and was submitted to **H.U.D.** on 3-30-16. A copy of the report is available in the **LTBB Housing Office**.

**Corporation for Supportive Housing:** We have approval from **LTBB Tribal Council** to start the application process to **CSH** for a pre-tax credit loan. We will be gathering the necessary documents to present a packet to Tribal Council for review.

**Occupancy Specialist:** The Housing Department now has a full time Occupancy Specialist. Her name is Tammy Barnadyn and her direct line is 231-242-1544. Tammy will manage all **LTBB Rental Unit** activity.

**Waiting Lists:** We require that all applications we receive, that are a request to be housed in one of the **LTBB Rental** units, be complete before being placed on the rental waiting lists. To be considered complete an applicant must submit 3<sup>rd</sup> party verification of the gross income of the home at time of application. If an applicant fails to comply

with this, their application will not be placed on the waiting list and they would need to re-apply.

	<b>Last 30 Days</b>	<b>Total</b>	<b>Last 30 Days</b>	<b>Total</b>
<b>Family Size</b>	<b>ELDERS</b>	<b>ELDERS</b>	<b>NON-ELDERS</b>	<b>NON-ELDERS</b>
<b>1</b>	0	17	0	12
<b>2</b>	0	1	0	14
<b>3</b>	0	0	0	4
<b>4+</b>	0	0	0	9
<b>TOTAL</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>39</b>

Motion made by Pat Wemigwase and supported by Judith Pierzynowski to accept the written report of the Housing Director (report was dropped off by Kaye Rowland).

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

### **Elders Coordinator Report:**

Motion made by and supported by

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

### **FYI:**

**Public Comment Opens: 6:24 pm**

**Public Comment Closes: 6:25 pm**

Motion made by Annette VanDeCar and supported by Judith Pierzynowski to adjourn at 6:32 P.M.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Next commission meeting is on Friday May 13<sup>th</sup>, 2016 @ 5 pm in Conference Room 312 at the LTBB Government Complex.

Date: 4/01/16

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Patrick Wemigwase, Secretary

Minutes approved on May 13<sup>th</sup>, 2016.