

Little Traverse Bay Bands of Odawa Indians  
Housing Commission  
Regular Meeting  
June 24<sup>th</sup>, 2016  
5:00 p.m.  
Conference Room 312, LTBB Government Complex

**Closed Session:** None

**Call to Order:** 5:01 p.m.

**Roll call:** Chairman Patrick Wemigwase – Present; Vice Chairperson – Vacant; Commissioner Larry Stead – Present; Commissioner Judith Pierzynowski – Present; Secretary Annette VanDeCar – Present

**Staff present:** Programs Coordinator Kaye Rowland; Executive Assistant Rebecca Fisher; Elders Coordinator Tammy Okuly

**Guests present:** None

**Opening Prayer:** Judith Pierzynowski

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Motion made by Pat Wemigwase and supported by Larry Stead to approve the agenda for the June 24<sup>th</sup> meeting.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

No minutes needed to be approved since we didn't have a meeting last month.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

**Housing Director Report:**

**H.U.D. Audit 2016:** The **LTBB** Housing Office was audited by Eastern Woodland Office of Native American Programs in June. They performed a comprehensive review of Housing files, policies, and procedures. They also performed an extensive review of our accounting process and documents. During the exit interview the auditors states that they were impressed with our department and our tribe.

**Supportive Housing:** We will be pursuing a needs survey that is specific to a supportive housing project funded the **MSHDA LIHTC** program. We will be contracting with an outside agency to conduct this survey for us. Due to the fact that **MSHDA** only accepts reports from certain agencies, we will be working with firm from their approved list. We hope to have the survey complete and results returned to us by the fall of 2016.

**Occupancy Specialist:** The Housing Department now has a full time Occupancy Specials. Her name is Tammy Barnadyn and her direct line is 231-242-1544. Tammy will manage all **LTBB** Rental Unit activity.

**Waiting Lists:** We require that all applications we receive, that are a request to be housed in one of the **LTBB** Rental units, be complete before being placed on the rental waiting lists. To be considered complete an applicant must submit 3<sup>rd</sup> party verification of the gross income of the home at the time of application. If an applicant fails to comply with this, their application will not be placed on the waiting list and they would need to re-apply.

	Last 30 Days	Total	Last 30 Days	Total
Family Size	ELDERS	ELDERS	NON-ELDER	NON-ELDER
1	0	16	0	12
2	0	1	0	14
3	0	0	0	4
4+	0	0	0	8
<b>TOTAL</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>38</b>

Motion made by Larry Stead and supported by Judith Pierzynowski to accept the report of the Housing Director; that was given by Kaye Rowland.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

### **Elders Coordinator Report:**

Tammy Okuly went over to the Oneida tribe in Wisconsin to see what there Elder’s program was like. She also found out that they have an assisted living program in place (**Wolf River-Community Based Residential Facility**). Their mission statement is as follows: **To provide a safe, secure, and comfortable home-like atmosphere for our elderly residents...To maintain and encourage the highest possible level of independence consistent with each resident’s ability...To provide that level of assistance with activities of daily living, that will optimize each resident’s physical and mental well-being.** They are committed to serving elders who are not able to remain in their own home, but do not require the skilled care of a nursing home. **Wolf River CBRF** offers: Private rooms, Medication management, Transportation to medical appointments, Respite Care (**is planned or emergency care provided to a child or adult with special needs in order to provide temporary relief to families who are caring for a child or an adult**), Long Term Care, Three nutritious meals per day plus snacks, 24 hour monitoring by trained staff (**A licensed nurse who supervises all medical needs, Certified Nursing Assistants who provide assistance with Activities of Daily Living [bathing, hygiene, dressing, eating, toileting, and who engage them in various activities], A cook who consults with a Registered Dietician to ensure well balanced and attractive meals, and Maintenance staff who keep the facility and grounds safe and attractive.**), Activities

& Outing, and Laundry services. Also; she found out that we have an opportunity to maybe have Medicaid Wavier dollars funded right to us from the federal government.

Motion made by Judith Pierzynowski and supported by Annette VanDeCar to accept the verbal report of the Elders Coordinator.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

Motion made by Pat Wemigwase and supported by Annette VanDeCar to accept the 2<sup>nd</sup> quarter report as written and amended.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

7:00 p.m. Annette leaves

**FYI:**

Rebecca talked to the commission about the **Waganakising Odawak Statute 1998009** that pertains to the Housing Commission, and asked us if there is anything that we would want to be added to it, or maybe even deleted from it. We told her that as a commission that we would have to really sit down, and read over it, and discuss it; then get back with her about what we wanted to see it.

**Public Comment Opens: 6:34 p.m.**

**Public Comment Closes: 6:38 p.m.**

Motion made by Larry Stead and supported by Judith Pierzynowski to adjourn at 7:30 P.M.

Vote: 3 – Yes, 0 – No, 1 – Absent, 0 – Abstained, 1 – Vacant

Motion Carried

The next Housing Commission meeting will be on August 5<sup>th</sup>, 2016 @ 5 p.m. Instead of at the Governmental Complex like always; it will be held at the Community building out at the **WAH WAHS NOO DA KE** Tribal Village in Harbor Springs. With this we would like to welcome everyone that lives' out there to come, and join us for our meeting.

Date: 6/24/16

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Patrick Wemigwase, Chairmen  
(Acting Secretary)