

LITTLE TRAVERSE BAY BANDS  
OF ODAWA INDIANS  
ECONOMIC DEVELOPMENT COMMISSION  
MINUTES  
JANUARY 10, 2004

GOVERNMENTAL COMPLEX  
HARBOR SPRINGS, MICHIGAN

Meeting called to order by Chair Kishigo at 9:58 am.

Smudging by Commissioner Dyer-Deckrow and invocation by Commissioner Bott.

Roll Call: Cheryl Kishigo, Wenona Singel, Patricia Dyer-Deckrow and John Bott  
Michael Givens, delayed – took mother to hospital.  
Quorum established.

Staff: Theresa Keshick, Economic Development Research Assistant  
Susan A. Swadling, Economic Development Assistant

Guest: Councilor, Beatrice Law

Motion made by Commissioner Bott to adopt the agenda as presented and amended,  
supported by Commissioner Dyer-Deckrow.  
Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens)  
Motion passed.

Motion made by Commissioner Dyer-Deckrow to adopt the minutes of  
December 13, 2003 as presented and amended, supported by Commissioner Bott.  
Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens)  
Motion passed.

10:13 am opened public comment.  
Cheryl Kishigo, Patricia Dyer-Deckrow, Beatrice Law, John Bott, Wenona Singel,  
Theresa Keshick, Susan A. Swadling.  
10:22 am closed public comment

Council Feedback  
Councilor Law discussed keeping up with the Economic Development Commission and  
keeping abreast of issues with economy.

10:58 am Commissioner Givens came in.

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Discussion was held regarding an ATM at the c-store and the Small Business Fund (SBF) policy. A suggestion was to have a volunteer board to oversee the SBF and give feedback.

11:01 am Commissioner Givens left.

Economic Development Director's report  
Susan A. Swadling, Economic Development Assistant, gave a verbal report in Jaime Barrientoz, Economic Development Director, absence.

Discussion regarding the Kings Inn, Jaime has written a business plan that the Tribal Administrator is reviewing.

11:18 am Commissioner Dyer-Deckrow left  
11:20 am Commissioner Dyer-Deckrow returned.

Recommended that the expertise of Victories Hotel be sought in working with the Kings Inn.

Recessed the meeting at 11:25 am.  
Reconvened at 12:14 pm.

Motion made by Commissioner Dyer-Deckrow to move the LTBB Land Use Plan meeting discussion as the next matter discussed then return to our approved agenda, supported by Vice-Chair Singel.  
Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens)  
Motion passed.

Discussed the LTBB Land Use Plan meeting held on January 8, 2004 at the Government Complex. Vice-Chair Singel had a summary of the concerns identified during the conference call on January 6, 2004. This summary was submitted to Bryan Gillett, Tribal Planning Director. Because of poor attendance the Land Use Meeting was postponed with a rescheduled date to be announced.

Continued the Economic Development Director's report  
Discussion continued regarding the Kings Inn and issues with reopening in May 2004.

Susan A. Swadling reported on the seminar attended in Minneapolis, Minnesota, in December. The BIA Loan Guaranty Program and Loan Insurance Program were the topics of the seminar. This information would be very helpful for the area financial institutions and the Tribal Business Resource Center. The possibility of a cooperative effort between local tribes to present this information to the local financial institutions would be beneficial for the local membership.

Theresa Keshick, Economic Development Research Assistant, reported on the c-store. A pay phone has been installed on the south side of the parking lot. Getting an ATM for the store is still being investigated. The lottery and liquor licenses are going through review with the legal department. Deli is not making money, discussed the possibility of leasing or renting the space to a business, considering sending out a request for proposal. New flagpoles have been approved for the American and Tribal flags. Copies of the revenue and expenditure sheet from Valerie Tweedie, LTBB Chief Financial Officer, for the c-store were distributed.

Councilor Beatrice Law left at 1:39 pm.

Discussion was held regarding the financial statement for the c-store. Commissioners would like to receive a monthly and yearly statement for the c-store.

#### Tax Agreement

Tax form 4013 for Sales and Use tax exemptions were mailed out to tribal members, aged 18 and over, living in the tax agreement area. "Resident Tribal Member Income" is the phrase that needs to be written on the MI 1040 where the exemption is entered. The next tax summit will be held in May and hosted by the Little River Band.

Motion made by Commissioner Dyer-Deckrow to accept the Economic Development Department staff verbal report, supported by Commissioner Bott.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens).

Motion passed.

#### Chair's Report

Chair Kishigo gave a verbal report with discussion regarding the quarterly report for Tribal Council.

Motion made by Commissioner Dyer-Deckrow for Commissioner Bott for attending the LTBB Land Use Plan meeting on January 8<sup>th</sup> for mileage and stipend, supported by Chair Kishigo.

Vote taken: 3 yes, 0 no, 1 abstain (Commissioner Bott), 1 absent (Commissioner Givens).

Motion passed.

Motion made by Commissioner Dyer-Deckrow for Vice-Chair Singel for attending the LTBB Land Use Plan meeting on January 8<sup>th</sup> for mileage, per diem and stipend, supported by Chair Kishigo.

Vote taken: 3 yes, 0 no, 1 abstain (Vice-Chair Singel), 1 absent (Commissioner Givens)

Motion passed.

Motion made by Commissioner Bott for Chair Kishigo to attend the Tribal Council meeting on January 18<sup>th</sup> to give the Economic Development Commission quarterly report and to authorize mileage, per diem and stipend, supported by Commissioner Dyer-Deckrow.

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Vote taken: 3 yes, 0 no, 1 abstain (Chair Kishigo), 1 absent (Commissioner Givens)  
Motion passed.

Motion made by Commissioner Dyer-Deckrow to authorize mileage, per diem and stipend for all commissioners that attend the Natural Resources Commission meeting on January 14<sup>th</sup>, supported by Vice-Chair Singel

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens)  
Motion passed.

Motion made by Vice-Chair Singel to accept the Chair's verbal report, supported by Commissioner Bott.

Vote taken: 3 yes, 0 no, 1 abstain (Chair Kishigo), 1 absent (Commissioner Givens)  
Motion passed.

Vice-Chair's report

Vice-Chair Singel reported on the meeting with Bryan Gillett, Tribal Planner, on January 8<sup>th</sup>. Due to lack of attendance the meeting was cancelled.

Discussion was held on business opportunities with other tribes. Including opportunities for more cultural stores for the area. Discussed possible cooperative with local artisans. There will be a conference in Palm Springs, California on February 18<sup>th</sup> and 19<sup>th</sup> concerning Finance in Indian Country.

Break at 2:30 pm

Reconvene at 2:52 pm.

This conference focuses on financial management for the Tribes, Tribal bond rating agency establishing credit, etc.

Chair Kishigo left at 2:54 pm

Councilor Fred Harrington came in at 2:54 pm

Chair Kishigo returned at 2:55 pm

Motion made by Chair Kishigo to authorize mileage, per diem and stipend for Vice-Chair Singel to attend the national Native American Tribal Finance conference in Palm Springs, California, on February 17<sup>th</sup> to the 21<sup>st</sup>, supported by Commissioner Dyer-Deckrow.

Discussion

Vote taken: 3 yes, 0 no, 1 abstain (Vice-Chair Singel), 1 absent (Commissioner Givens)  
Motion passed.

Motion made by Commissioner Bott to accept the Vice-Chair's verbal report, supported by Commissioner Dyer-Deckrow.

Vote taken: 3 yes, 0 no, 1 abstain (Vice-Chair Singel), 1 absent (Commissioner Givens)]  
Motion passed

Treasurer's report

Treasurer Dyer-Deckrow reported that the budgets are in transition. The budget for 2005 will be needed shortly. It was suggested the expenditures for 2003 be reviewed and a similar amount be requested for 2005. For the 2004 budget the amounts will be worked out for the expenses.

Motion made by Commissioner Bott to accept the Treasurer's verbal report, supported by Vice-Chair Singel

Vote taken: 3 yes, 0 no, 1 abstain (Commissioner Dyer-Deckrow), 1 absent (Commissioner Givens)

Motion passed.

Secretary's report

Secretary Givens, excused absence, no report

Natural Resources Commission meeting

On January 14 the Natural Resources Commission requested that the Economic Development Commission have a joint meeting with them. Discussion was held on the subject of the joint meeting and the preparations to attend. Commissioner Bott and Vice-Chair Singel were willing to attend.

Strategic Plan

Discussion regarding several things that are done and achieved other things that needs to be reviewed.

Want to complete the Foreign Corporation (DBA) statute and the Universal Commercial code (UCC) done on legislative side or at least started. Request that Vice-Chair Singel demonstrate how to pull up statute examples from the Internet.

Need to set up a facilitator to assist with the update of the strategic plan. Get a list of names and cost of mentor to bring in to house and bring to next meeting then decide a time frame and set up a schedule.

January 11<sup>th</sup> work session

January 11<sup>th</sup> work session will begin at 9:30 am. Bryan Gillett, Tribal Planner, will be coming to the work session at 1:00 pm. A 4:00 pm completion time was set.

Open public comment at 4:07 pm

Patricia Dyer-Deckrow, John Bott, Cheryl Kishigo, Wenona Singel, Fred Harrington, Theresa Keshick, Susan A. Swadling.

Closed public comment at 4:10 pm

Next meeting will be on February 7, 2004 at 9:30 am in room 312.

Motion made by Commissioner Bott to adjourn the meeting, supported by Vice-Chair Singel.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Commissioner Givens)

Motion passed

Meeting adjourned at 4:14 pm.

\_\_\_\_\_, Michael Givens, Secretary