

**ELECTION BOARD
MEETING
FRIDAY, JANUARY 20, 2006**

MINUTES

CALL TO ORDER

Meeting was called to order by the Chairperson, Denise Petoskey at 6 p.m.

ROLL CALL

Denise Petoskey, Chairperson	Present
Eleanor Barber, Vice-Chairperson	Present
Carol Quinones, Secretary/Treasurer	Present
Alice Hughes, Board Member	Present
Martin VanDeCar, Board Member	Present

APPROVAL OF AGENDA

Motion was made by Eleanor, supported by Martin to approve this meeting's agenda as corrected by changing the e in manual to an a. Motion read back by the Secretary. 5 yeas Motion carried.

APPROVAL OF MINUTES

Motion made by Alice , supported by Denise to approve the minutes of January 7, 2006 as written and presented. Motion read back by the Secretary. 5 yeas Motion carried.

OFFICERS' REPORTS

Chairperson, Denise Petoskey reported that she has the flyers for the February 4th meeting ready to be labeled and mailed. She presented us with the draft of the quarterly report to Tribal Council. She presented Carol with copies of the invoices for Northern Copy Express and for the mass mailing of the notices for the Voter Registration meeting in Mt. Pleasant. We have new forms for mileage and stipend requests and revised sign in sheets for CBC's.

Motion made by Martin, supported by Eleanor to accept the verbal and written report of the Chairperson. Motion read back by the Secretary. 4 yeas 1 abstained (Denise) Motion carried.

OFFICERS' REPORTS CONT.

Vice- Chairperson Eleanor Barber reported that we need the receipt for our printer. The printer in the Peacemaker's office belongs to the court. Mark Tracey said that he might be able to find us a replacement printer. Eleanor said that she has made some copies of the Constitution and gave them to people who requested them. Bea Law and Alice Yellowbank ask about Voter Registration and other activities of the Election Board. They complemented us on the way we are attending to our duties. Eleanor stated that she has been over to look at our office and it's still not ready for us to move into yet. She will continue to follow up on this. She also reported that the date for the Annual Community Meeting has been set for May 13th at Petoskey Middle School. We need to meet with Tribal Chairman Ettawageshik to discuss the plans for the meeting.

Motion made by Alice, supported by Martin to accept the verbal report of the Vice-Chairperson. Motion read back by the Secretary. 4 yeas 1 abstained (Eleanor) Motion carried.

Secretary/Treasurer Carol Quinones reported that she made copies of the Election Board Statute to use as a mark-up copy for the changes we need to make. She also made copies of the Procedures manual. We need to up-date that also. She prepared the agenda and minutes for this meeting.

Motion made by Eleanor , supported by Denise to accept the verbal and written report of the Secretary/Treasurer. Motion read back by the Secretary. 4 yeas 1 abstained (Carol) Motion carried.

OLD BUSINESS

1. Community Meetings Up-Date

Flyers are ready to be sent out for the February 4th meeting. Reservations are being made at the Radisson in Grand Rapids for March 3rd&4th, Lansing at the Cedar Street Holiday Inn for March 31st & April 1st and at the Best Western in Escanaba for April 22nd and 23rd. Denise will get a Purchase Order for the refreshments for February 4th meeting. Denise needs to fill out a form for use of the Commons area.

2. Budget Up-Dates-----Waiting for the modification to get approved.

3. Office space----Eleanor reported on this in her report.

NEW BUSINESS

1. Statute Review

Each one will review and mark up the needed changes.

2. Procedures Manual

Each one will review and mark up the needed changes.

ANNOUNCE THE DATE OF THE NEXT MEETING/WORK SESSION

Friday, February 3rd at 6 pm CBC room

Saturday, February 4th Voter Registration Meeting

11:30 am Commons Area

ADJOURNMENT

Motion made by Martin, supported by Carol to adjourn. Motion carried. Meeting adjourned at 8 p.m.

Minutes approved as written and submitted_____

Minutes approved as amended/corrected_____

Carol Quinones, Secretary/Treasurer