

**Minutes
July 7, 2004**

Regular Session: Yes
Call to Order: 5:38 p.m.
Commissioners Present: Julie Shananaquet, Chairperson
Beverly Wemigwase, Vice Chairperson
Tim LaCroix, Secretary/Treasurer
Commissioners Absent:
Guests: Vince Cook, Andrea Cowles, Tom Gould, Steve Rankin, Rita Shananaquet, Fred Harrington

Agenda Item 3:(Agenda) *Additions: Old Business: Work Release ; New Business 1) Konami System Contract; 2) Draft Tribal Gaming Ordinance; 3) Proposed Amendments to the MICS; 4) Motion to allow Vice Chairperson to act as the Chairperson in her absence; 5) Correspondence*
Motion made by Julie Shananaquet and supported by Beverly Wemigwase to approve the Agenda of July 7, 2004 as amended.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 4: (Minutes)
Motion made by Julie Shananaquet and supported by Beverly Wemigwase to approve the Minutes of June 23, 2004 as presented.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 5: (Phone Polls)
Motion made by Tim LaCroix and supported by Julie Shananaquet to table two phone polls.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 6a: (Chairperson's Report) 1) *MIS Status*
Motion made by Tim LaCroix and supported by Beverly Wemigwase to accept the verbal report of the Chairperson.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 6b: (Vice-Chairperson's Report) – 1) *During the Chairperson's absence and there was a question regarding staffing during a holiday. 2) Posting of two positions in Surveillance – one will be posted right away, and the other will be held due to budget constraints*
Motion made by Tim LaCroix and supported by Beverly Wemigwase to accept the verbal report of the Vice-Chairperson.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 6c: (Secretary/Treasurer's Report)
No report

Agenda Item 7a: (Regulatory Director's Report) 1) *Draft copy of the model Tribal Gaming Ordinance has been received; 2) Meeting with Petoskey Cinema manager to discuss reviewing pictures of individuals who used distraction techniques to steal; 3) Copies of the NIGC proposed MICS have been received which will impact on the Tribal MICS; 4) The Vendor Hardware/Software Agreement, 5) CrossMatch-Electronic Fingerprint System; 6) Employee Handbook Trainings are scheduled for Thursday afternoon and Friday morning; 7) The new felt for the Table Games was inspected and installed; 8) The separation of the Regulatory Department has not caused any issues at this point; 9) New employees starting on Monday, July 12, 2004*
Discussion: 1) *Asked the Regulatory Director to invite the Tribal Attorneys to the Training Session; 2) Discussion regarding fingerprint system and charging the Casino if they use the Licensing Department to assist in backgrounds; 3) How was the staff made aware of the Petoskey Cinema issue;*
Motion made by Tim LaCroix and supported by Beverly Wemigwase to accept the verbal and written report of July 7, 2004 of the Regulatory Director.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Motion made by Julie Shananaquet and supported by Tim LaCroix to approve 3 key gaming licenses.
License #3843, #3849, and #3857
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Motion made by Julie Shananaquet and supported by Tim LaCroix to approve 2 non-key gaming licenses.
License #3835 and #3869
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 7b: (Licensing Department Report) 1) Status of three previously waived employees; 2) June renewals were sent to and received from Tribal Police; 3) Vendor Fee increase was approved by the Tribal Government CFO and will be placed on the agenda at the next Tribal Council meeting. Discussion: 1) Need to send the Tribal Attorney a copy of the model Ordinance so that our current Ordinance is consistent.

Motion made by Julie Shananaquet and supported by Beverly Wemigwase to accept the written and verbal report of Senior Background Investigator Andrea Cowles on behalf of the Licensing Department on July 7, 2004.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 7c: (Surveillance Department Report) 1) Status of Employees enrolled in the Gaming Regulatory Commission Succession Plan; 2) Inventory Received for June 2004; 3) Monthly Statistical Report; 4) Training went well; 5) New Expansion – proposal was submitted to the General Manager with the Contract for additional Surveillance Equipment. Discussion: 1) Overtime – what was the reason? 2) Requests from Tribal Police for dubs; 3) Variances requested by the Internal Auditor will be addressed in his report

Motion made by Julie Shananaquet and supported by Tim LaCroix to accept the verbal and written report of July 7, 2004 of Surveillance Manager Tom Gould.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 7d: (Internal Auditor's Report) 1) Konami Gaming presentation for Accounting, Audit and Count Team; 2) Completed an inspection of the jumpsuits; 3) Card Room Inspection w/recommendations to alleviate future problems; 4) Assisted the Security Department in a change in procedure on the handling of empty slot bags; 5) Received a shipment of EPROMS; 6) Worked with the Slot Tech on testing of machines. 7) Reviewed the Surveillance reports during the month of June and followed up when necessary; 8) Interviews were conducted for the Internal Inspector position. A candidate has been selected and she will start on July 12, 2004; 9) An examination was opened in regards to an email that was sent to the Regulatory Director and several employees of the casino; 10) Inspected a shipment of dice. No problem with this shipment; 11) The 2004 audit ongoing; 12) Additional responsibilities during Regulatory Director's absence; 13) Assisted Surveillance creation of Table Games spreadsheet; 14) Slot machine variance problems. 15) Received an additional shipment of twenty EPROMS for the new Konami Machines; 16) Inquiry from Grand Traverse Bay Bands regarding cell phone use. Discussion: 1) Explanation of Inventory Logs, 2) Table Games seems to be an ongoing issue regarding how to match the results for the day; 3) Variance Reports; 4) Cell Phones are allowed to be used in Vegas, however, there should be a separate room for cell phone use.

Motion made by Tim LaCroix and supported by Julie Shananaquet to accept the verbal and written June report of July 7, 2004 of Internal Auditor Steve Rankin.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

OLD BUSINESS

Agenda Item 8a: Work Release

Discussion: No additional information from last meeting. The GRC should be involved in writing part of the policy if it involves surveillance.

NEW BUSINESS/PRIORITY BUSINESS

Agenda Item 9a: Bill Gregory

Motion made by Tim LaCroix and supported by Beverly Wemigwase to direct the Chairperson of the Regulatory Commission to contact the Tribal Prosecutor to request his services on requesting a policy and procedure on requesting subpoenas.
Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained
Motion Carried

Agenda Item 9b. Konami System Contract

Discussion: 1) How will this impact our budget?

Agenda Item 9c: Draft Tribal Gaming Ordinance

Discussion: 1) We will need to set up a workshop so a response can be provided.

Agenda Item 9d: Proposed Amendments to the MICS

Discussion: For information only. We will need to schedule a workshop to work on the new MICS. The new vendor fees to be addressed with Tribal Council and therefore a request to have this removed from Tribal Council's agenda will be submitted.

Agenda Item 9e: Vice Chairman to act as Chairperson in absence of

Motion made by Tim LaCroix and supported by Julie Shananaquet to allow the Vice Chairperson to act as the Chairperson in her absence.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Agenda Item 9e: Correspondence

Discussion: 1) Not a Gaming Commission issue.

Agenda Item 10

The next Regular Scheduled meeting to occur on July 21, 2004.

Agenda Item 11: (Adjournment)

Motion made by Beverly Wemigwase and supported by Tim LaCroix to adjourn meeting at 7:53 p.m.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

These Minutes have been read and approved as written:

Tim LaCroix, Commission Secretary/Treasurer