

The Little Traverse Bay Bands of Odawa Indians  
**Gaming Regulatory Commission**  
Located at 911 Spring Street, Petoskey, Michigan  
Regular Meeting Minutes  
09.18.13 – 5:30 p.m.

**Call to Order**

5:30 p.m. by Chairperson Wemigwase

**Roll Call**

Commissioners Present: Chairperson Wemigwase, Vice Chairperson Dominic,

Secretary/Treasurer Bradley

Commissioners Absent: None

Regulatory Staff Present: Vince Cook – Regulatory Director, Andrea Cowles – Licensing Manager

OCR Staff Present: None

Guest(s) Present: None

After review and discussion a motion made by Secretary/Treasurer Bradley and supported by Vice Chairperson Dominic to approve the agenda for 09.18.13. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion made by Secretary/Treasurer Bradley and supported by Vice Chairperson Dominic to approve Gaming Regulatory Commission minutes of 09.04.13 as corrected. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Public Comment:** Opened 5:48 p.m. - No Comments – Closed 5:49 p.m.

**Correspondence:** None

**Phone Polls:**

Motion made by Secretary/Treasurer Bradley and supported by Vice Chairperson Dominic to accept phone poll made on 09.16.13 to approve the changes the LTBB Tribal Minimum Internal Control Standards and submission to executive. Vote 2 yes. 0 no. 1 abstained (Chairperson Wemigwase). 0 absent. Motion carried.

**Regulatory Commissioners Reports**

1. Chairperson – Reporting Structure

Motion made by Secretary/Treasurer Bradley and supported by Vice Chairperson Dominic to accept Chairperson Wemigwase verbal report for 09.18.13. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

2. Vice Chairperson – Vacation and communication.

Motion made by Secretary/Treasurer Bradley and supported by Chairperson Wemigwase to accept the Vice Chairperson's verbal report for 09.18.13. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

1           3. Secretary/Treasurer – Budget Review

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3 Motion made by Vice Chairperson Dominic and supported by Chairperson Wemigwase to  
4 accept Secretary/Treasurer Bradley verbal report for 09.18.13 with additional information forth  
5 coming. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

6  
7 **Regulatory Department Reports**

8 After review and discussion a motion was made by Secretary/Treasurer Bradley and supported  
9 by Vice Chairperson Dominic to accept the August 2013 Internal Audit report as prepared by  
10 Internal Audit Manager Lappan and presented by Regulatory Director Cook. Vote 3 yes. 0 no.  
11 0 abstained. 0 absent. Motion carried.

12  
13 Gaming licenses were prepared and presented by Licensing Manager Cowles. After review and  
14 discussion a motion was made by Secretary/Treasurer Bradley and supported Chairperson  
15 Wemigwase to approve key licenses 6321, 6331, 6330, 6329, 6349, 6327, 6324, 6351, 6336,  
16 6323, and non-key licenses 6347, 6359, 6322, 6333, 6353, 6356. Vote 3 yes. 0 no. 0  
17 abstained. 0 absent. Motion carried.

18  
19 Vendor licenses were prepared and presented by Licensing Manager Cowles. After review and  
20 discussion a motion was made by Secretary/Treasurer Bradley and supported Chairperson  
21 Wemigwase to approve vendor licenses, 1009 (renewal) and 1003 (renewal). Vote 3 yes. 0 no.  
22 0 abstained. 0 absent. Motion carried.

23  
24 After review and discussion a motion was made by Vice Chairperson Dominic and supported by  
25 Secretary/Treasurer Bradley to accept the Regulatory Director's report for 09.18.13 as prepared  
26 and presented by Regulatory Director Cook. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion  
27 carried.

28  
29 **New Business –**

30 Motion made by Secretary/Treasurer Bradley and supported by Chairperson Wemigwase to  
31 approve Gaming Regulatory Commission's attendance, stipend and mileage for a work session  
32 on 09.24.13. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

33  
34 **Old Business – N/A**

35  
36 **Next Meeting/Work Session**

37 Motion made by Vice Chairperson Dominic and supported by Secretary/Treasurer Bradley to  
38 approve stipend, mileage, per diem and hotel for Commissions to attend the following. Vote 3  
39 yes. 0 no. 0 abstained. 0 absent. Motion carried.

- 40       • Tribal Council Meetings/Work Session when Regulatory Concerns are on their agenda.  
41       • Regular Meeting at 911 Spring St. on 10.02.13 at 5:30 p.m.  
42       • Work Session, date to be determined for meeting with Legal.  
43       • Hearing - to hold if requested by Licensing Department and approve by phone poll of  
44       commissioners as to the date and time needed.  
45       • Work Session – to hold if requested and approved by phone poll of commissioners as to  
46       the date; time; and purpose needed.

47  
48 Motion made by Chairperson Wemigwase and supported by Secretary/Treasurer Bradley to  
49 adjourn meeting at 7:50p.m. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

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- 1 Submitted as approved by motion: Catherine Bradley, Secretary/Treasurer
- 2 Date: October 16, 2013