

**Waganakising Odawa
Appropriate and Finance Committee**

John Bott, Treasurer and Chair
Kevin Gasco
William A. Denemy

Meeting Location: LTBB Administration Building, Court Room
7500 Odawa Circle, Harbor Springs, MI 49740

**MINUTES
August 4, 2012**

Call to Order: 10:08 am.

Committee Member Roll Call

Present: Councilor Kevin Gasco, Chair John Bott, Councilor Bill Denemy (Absent)
Legislative Staff and Council Members: Legislative Services Attorney Donna L. Budnick,
Director of Treasury Michael Garrow, Councilor John Keshick
Guest: None

Adoption of Agenda

Motion made by Councilor Gasco and supported by Chair John Bott to adopt the agenda of August 4, 2012.
Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)
Motion carried.

Minutes

Motion made by Councilor Gasco and supported by Chair John Bott to approve the minutes of July 7, 2012.
Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)
Motion carried.

Director of Treasury Report: None, this item will be removed from future agendas.

Business:

Supplemental Funding Request –

No additional supplemental funding requests received by the Committee.

Investment Policy Statement – wrap up

Signature cards for the investment account needs to be sign upon the enactment of the Investment Statute. Director of Treasury Garrow would be the authorized representative and signer additionally Legislative Leader, Treasurer and Secretary would have signing authority.

Discussion on Senior Financial Analyst position and budgets

Director of Treasury Garrow presented a job description and budgets for FY 2012/13 for a Senior Financial Analyst.

Treasury Office Supplemental Funding Requests for 2012 and 2013

Director of Treasury Garrow presented a supplemental funding request for a Senior Financial Analyst for FY 2012/13.

2014 Budget formulation Process - Discussion

Director of Treasury Garrow discussed possible alternative methods in developing a budget formulation process along with discussion on new accounting soft-ware program.

OFI Financials – update

Director of Treasury Garrow presented information and a supplemental funding request for a manager for OFI.

LSA Budnick presented information on the removal of a trailer and cost associated with the trailer removal and painting of signs. Upon receipt of a proposal and submission of a supplemental funding request, LSA will request a phone poll in the next week.

2011 Audit - update

Director of Treasury Garrow will look into whether or not audited numbers are needed to complete the indirect cost proposal.

Chair Bott will make introductions between Director of Treasury Garrow and auditors Rehmann.

Miscellaneous: None

Action Items:

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by the Director of the Treasury to fund the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury for the remainder of FY 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by the Director of the Treasury to fund the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury for FY 2013.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding addition to the Legislative Branch Budget (2315-0-01) in the amount of \$56,000.00 to come from prior period funds for the costs associated for a Senior Financial Analyst within the Office of Treasury for the remainder of FY 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding addition to the Legislative Branch Budget (2315-0-01) in the amount of \$140,430.00 to come from prior period funds for the costs associated for a Senior Financial Analyst within the Office of Treasury for FY 2013.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by OFI for \$34,000 to cover the anticipated balance of salary, fringe and other expenses related to the hiring of a Fisheries Manager and/or consultant for OFI for the last four (4) months of 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding submitted by OFI for \$34,000 to cover

the anticipated balance of salary, fringe and other expenses related to the hiring of a Fisheries Manager and/or consultant for OFI for the last four (4) months of 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Public Comment

Public Comment opens at 11:48am.

John Keshick spoke regarding future expenditures.

Public Comment closes at 11:51am.

Next Meeting:

Committee Meeting: **Saturday, September 8, 2012 at 9:00 am.** Meeting Location:
LTBB Administration Building, Court Room, 7500 Odawa Circle, Harbor Springs, MI
49740

Adjourn

Motion made by Councilor Gasco and supported by Chair John Bott to adjourn meeting at 12:03 pm.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Meeting adjourned at 12:03 pm.