

Little Traverse Bay Bands of Odawa Indians
Policies and Procedures Policy

Introduction:

To develop a policy that distinguishes Policy from Procedure.

Definitions:

1. **Policy:** A plan or course of action, as of a government, or business, intended to influence and determine decisions, actions, and other matters. A course of action, guiding principle or procedure to regulate by-laws through a settled method by which the government and affairs of a nation are, or may be, administered; a system of public or official administration, as designed to promote external or internal prosperity. Finally, an instrument in writing containing terms and conditions.
2. **Procedure:** A way of performing or effecting standards. A set of instructions that performs a specific task; subroutine or function. The steps taken to conduct business intended to achieve results based on Policy.

Purpose:

To designate Tribal Council as the final over sight in the development of all Governmental Policies created for the good of the Little Traverse Bay Bands of Odawa Indians (LTBB).

To designate Governmental Programs to develop Procedures.