



Waganakising Odawak
Little Traverse Bay Bands of Odawa Indians
Office of the Tribal Chairman
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**MICHELLE CHINGWA EDUCATION ASSISTANCE
SCHOLARSHIP REGULATIONS**

Whereas: WOS 2006-04 Michelle Chingwa Education Assistance Act has been enacted to provide LTBB Citizens post secondary educational opportunities.

Whereas: This statute authorizes a minimum budget of \$1,000,000.00 administered by the Executive Branch with funds appropriated annually in the budget process.

Whereas: The Executive Branch of Government has been charged with adopting regulations to implement WOS 2006-04 Michelle Chingwa Education Assistance Act.

Whereas: The Executive Branch has posted, received written and verbal comments from the public, the Education Department and the Education Commission for over thirty days.

Whereas: These comments have been considered and incorporated in the regulations.

Whereas: The Executive submitted regulations to the Tribal Council Office on 10-13-06 being numbered REG-WOS 2006-04-101306-001.

Whereas: Tribal Council adopted Tribal Resolution 102206-05 Establishing Michelle Chingwa Education Assistance Act Scholarship Levels at the 10-22-06 Tribal Council Meeting

Whereas: The Executive signed Tribal Resolution 102206-05 on 11-2-06

Therefore, the Executive now submits to the Tribal Council the following Regulations for the Michelle Chingwa Education Assistance Act. These Regulations repeal and replace REG-WOS 2006-04-101306-001 and reflect the changes that the Tribal Council approved on 10-22-06

Section I. General Provisions

1. Student must submit a completed application packet to apply for the MCEA scholarship, which includes the following: MCEA application, Release of Information form, and the Student Aid Report.
2. The continuation of a student's scholarship application for subsequent semesters during an academic year relies on the submission of a new course schedule for the upcoming semester.

3. LTBB academic year begins on August 1. A new MCEA application must be filed for each academic year.
4. Unless otherwise prioritized by Tribal resolution, MCEA scholarships will be awarded on a first-come/first-serve basis and there will be no deadlines for submitting applications.
5. Students will be allowed one award per semester, which shall be awarded to any student who applies prior to the last day of their enrolled semester.
6. Scholarship awards will be distributed to the institution in two equal installments, each semester/term. The second installment is subject to adjustments for changes in a student's original enrollment schedule. Students receiving an award for summer semester/term will receive their award in one (1) full installment.
7. Barring extenuating circumstances and upon the receipt of a completed application in the education department, the first installment award check will be mailed to the institution within two (2) weeks.
8. Check requests for the second installment will be submitted upon receipt of an original Enrollment Verification Form, (submission of which is the responsibility of the student), a copy of grades for last semester attended, and a copy of grades for last semester awarded. This information must be submitted to the Education Department prior to the last day of the student's enrolled semester.

Section II. Appeal Process

Tribal Citizens may appeal decisions made by the Education Department regarding the Michelle Chingwa Education Assistance Scholarship based on 1) GPA status, or 2) Scholarship award adjustments.

1. Tribal Citizens who wish to appeal a denial or adjustment may obtain an Appeal Form from the Education Department.
2. The Tribal Citizen must submit their appeal within fifteen (15) business days from the date of receiving the notice of denial or adjustment.
3. All appeals shall be addressed to: "The LTBB Education Commission c/o The LTBB Education Department, 7500 Odawa Circle, Harbor Springs, Michigan 49740."
4. Upon receiving an Appeal Form, an Appeal Hearing shall be held within ten (10) business days. The Tribal Citizen has the right to attend and speak at the Appeal Hearing.
5. When making a determination in an appeal process regarding the 2.0 GPA status, the Commission shall either:

- a. Grant the appeal and place the student on probation, for a period determined by the Education Commission. Probation shall be at a minimum of one (1) semester and a maximum of one (1) academic year.

OR

- b. Deny the appeal.
6. Students who are granted a probationary period:
 - a. Must reach a 2.0 cumulative GPA by the end of their designated probationary period.
 - b. Must maintain academic progress, as reflected in a semester GPA report.
 - c. May appeal in subsequent semesters.
 7. After a determination has been made by the Education Commission, the Commission Chairperson, or the Chairperson's designee, shall attempt to personally contact the Tribal Citizen as to the outcome of their appeal. In all cases, the Commission shall notify the Education Department in writing and the Tribal Citizen by certified mail within ten (10) business days.

As Chairperson, I certify that I approve the Michelle Chingwa Education Assistance Act Regulations.

Date: 11-2-2006

Frank Ettawageshik, Tribal Chairperson

Received by the Tribal Council Office on: 11-02-06 by: Michael Smith

As the Legislative Leader and Tribal Council Secretary, we certify that these Michelle Chingwa Education Assistance Scholarship Regulations were approved by the Tribal Council of the Little Traverse Bay Bands of Odawa Indians at a regular meeting of the Tribal Council held on 11/5/06 at which a quorum was present, by a vote of 9 in favor, 0 opposed, 0 abstentions, and 0 absent.

Date: 11/05/06

Beatrice Law, Legislative Leader

Date: 11/5/06

Melvin L. Kiogima, Secretary