

**Little Traverse Bay Bands of Odawa Indians
Tribal Council Administrative Meeting
LTBB Health Building
February 8, 1998
9:00 a.m.**

Closed Session: Three closed sessions were held.

Called To Order: Meeting was called to order at 9:31 a.m.

Opening Ceremony: Opening ceremony was conducted by Alice Yellowbank

Council Present: Frank Ettawageshik, Alice Yellowbank, George Anthony, Barry Laughlin

Council Absent: Shirley Oldman, Michelle Chingwa, Rita Shananaquet, (Rita called at 9:38 a.m.)

Staff Present: See attached list.

Guests Present: See attached list.

Council Arrives: Shirley Oldman arrived at 9:57 a.m. Michelle Chingwa arrived at 9:59 a.m.

Recess: Recess was called at 10:44 a.m. Meeting was called back to order at 11:00 a.m.

Tribal Council continued their work on the draft Constitution until 11:00 a.m.

Motion was made by **George Anthony** and was **Seconded** by **Shirley Oldman** to go into closed session at 11:04 a.m. for land and legal issues.

Vote: 7 YES 0 NO 0 ABSTAINED **Motion Carried**

Open Session: Open session resumed at 11:49 a.m.

Motion was made by **Shirley Oldman** and was **Seconded** by **Michelle Chingwa** to go into closed session at 11:49 a.m. for personnel issues.

Vote: 7 YES 0 NO 0 ABSTAINED **Motion Carried**

Open Session: Open session resumed at 12:50 p.m.

Recess: Recess was called at 12:50 p.m. Meeting was called back to order at 1:47 p.m.

Council Departs: Michelle Chingwa departed during the recess.

Motion was made by **George Anthony** and was **Seconded** by **Shirley Oldman** to adopt the agenda as amended.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **George Anthony** to approve the January 25, 1998 meeting minutes as amended.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Shirley Oldman** to approve the phone poll dated 1-27-98 for the Accounting Technician Level II, and **Resolution #01269801**.

Vote: 4 YES 2 (Alice Yellowbank & Rita Shananaquet) NO 0 ABSTAINED **Motion Carried**

Public Comment: Public comment opened at 2:17 p.m. Connie Steel and Cindy Greensky posed questions to Council regarding the judgment funds and a LTBB community building.

Public Comment: Public comment closed at 2:25 p.m.

Motion was made by **George Anthony** and was **Seconded** by **Alice Yellowbank** to approve and release the Law Enforcement letter dated 2-4-98 with changes.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Shirley Oldman** to approve the contract with Patrick Shannon, Tribal Prosecutor as presented.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to approve funds for the Inter- Tribal Council meeting on April 16, 1997, including beverages and doughnuts, with funds to come from Development.

Vote: 5 YES 1 (Rita Shananaquet) NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to approve **Resolution #02089801** in support of the Prophetstown Project.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to add the Election Statute revisions to the legislative calendar.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Recess: Recess was called at 3:48 p.m. Meeting was called back to order at 3:58 p.m.

Motion was made by **Barry Laughlin** and was **Seconded** by **Shirley Oldman** to approve **Resolution #02089802** to adopt the Circle of Care proposal through Inter-Tribal Council.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **George Anthony** to approve the Tribal Chairman's written and verbal report.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Shirley Oldman** and was **Seconded** by **Rita Shananaquet** that no original Accounting department documents will leave the premises of LTBB until the Tribal Administrator develops a policy that is approved by Tribal Council.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** that all requests for job references are to be referred to the Human Resources office. References from the Tribe are to include name and dates of employment only.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Shirley Oldman** and was **Seconded** by **George Anthony** to approve Budget Modification I to the Law Enforcement budget dated FY 1998.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **George Anthony** and was **Seconded** by **Shirley Oldman** to add the Pre-test requirement for training to the Interim Police Policy & Procedures effective 02-08-98 for Law Enforcement.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to add the Annual **PEB** Physical Efficiency Battery, to the Interim Police Policy & Procedures effective 02-08-98 for Law Enforcement.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Shirley Oldman** and was **Seconded** by **Alice Yellowbank** to adopt the Training Funding Contract Policy & Procedure to be added to the Interim Police Policy & Procedures effective 02-08-98 for Law Enforcement.

Vote: 4 YES 2 (George Anthony & Rita Shananaquet) NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **George Anthony** to add amendment to Section 1502 of the Natural Resources On Reservation Code regarding NRC/DNR Protocol to the Legislative Calendar.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **George Anthony** and was **Seconded** by **Alice Yellowbank** to approve Budget Modification I for the Natural Resources budget for FY 1998.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **George Anthony** and was **Seconded** by **Barry Laughlin** to approve the Natural Resources Commission's Wildlife/Biologist II job description as amended.

Vote: 5 YES 1 (Rita Shananaquet) NO 0 ABSTAINED **Motion Carried**

Motion was made by **Alice Yellowbank** and was **Seconded** by **Shirley Oldman** to approve the Conservation Officer job description dated 2-8-98.

Vote: 5 YES 1 (Rita Shananaquet) NO 0 ABSTAINED **Motion Carried**

Motion was made by **Shirley Oldman** and was **Seconded** by **Alice Yellowbank** to approve Pauline Boulton to spend 60% of her time in the Enrollment Office, and 40% of her time at the Natural Resources Office.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Alice Yellowbank** and was **Seconded** by **Shirley Oldman** to modify the NRC administrative assistant job description and lower the typing speed from 50wpm to 40 wpm.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **George Anthony** and was **Seconded** by **Alice Yellowbank** to add the Commercial and Subsistence Fishing Statute from NRC in regards to grids 517, 518, and 519, and waters contained in 314, 414, 415 around Beaver Island, to the Legislative Calendar.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to go into closed session at 7:13 p.m. for personnel issue.

Vote: 6 YES 0 NO 0 ABSTAINED **Motion Carried**

Open Session: Open session resumed at 7:58 p.m.

Council Departs: George Anthony departed at 8:10 p.m.

Motion was made by **Shirley Oldman** and was **Seconded** by **Barry Laughlin** to approve the Acting Director addendum to the LTBB Personnel Policies effective 02-08-98.

Vote: 5 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Shirley Oldman** and was **Seconded** by **Alice Yellowbank** to approve ADP Payroll service.

Vote: 3 YES 2 (Rita Shananaquet & Barry Laughlin) NO 0 ABSTAINED **Motion Carried**

Council Departs: Shirley Oldman departed at 8:25 p.m.

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to approve the hiring of a temporary administrative assistant for Human Services per available funding.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve the Human Services Budget Modification I for FYI 998.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Alice Yellowbank** to add the Health Technician 1, 2, 3, to the wage grid.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to amend the classifications of Health Technician 1, 2, 3.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** authorizing a change in patient registration, contract health specialist, and community health outreach worker classifications to Health Technician Level 3 classifications.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to adopt **Resolution #02089803** in support of the Diabetic Research Project.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to approve the contract with Eva Petoskey for the Grandmothers Wisdom Project.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve the Vision Services Agreement with Dr. Riley J. Turcott, OD.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve the memorandum of agreement with the Northwest Michigan Community Health Agency (District #4).

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to approve the Tribal Administrator's verbal and written report.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve Enrollment List A for eligible members dated 02-08-98.

Vote: 3 YES 1(Alice Yellowbank) NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve Enrollment List B for declinations for membership dated 02-08-98.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Alice Yellowbank** to adopt **Resolution #02089804** for Housing Improvement Program, Category C, for down payment for housing.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to postpone the Cell Phone Policy until the next Tribal Council meeting.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Rita Shananaquet** and was **Seconded** by **Barry Laughlin** to approve per diem, travel, and registration fee for Barry Laughlin to attend the Tribal Secretaries meeting in Anaheim California, April 18, through April 23, 1998.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Rita Shananaquet** to postpone the appointment of Wes Andrews the Odawa Housing Council until the next Tribal Council meeting.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Alice Yellowbank** and was **Seconded** by **Rita Shananaquet** to transfer \$10,000.00 transfer from Development to the Gaming Administration, with a budget to be provided from the Gaming Administration.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to approve regular stipend and mileage for the Tribal Council work session on gaming on Wednesday, February 4, 1998.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Motion was made by **Barry Laughlin** and was **Seconded** by **Alice Yellowbank** to postpone Pow Wow report until the next Tribal Council meeting.

Vote: 4 YES 0 NO 0 ABSTAINED **Motion Carried**

Public Comment: Public comment opened and closed at 9:13 p.m. with no comment from the public.

Motion was made by **Alice Yellowbank** and was **Seconded** by **Rita Shananaquet** to adjourn the Tribal Council meeting at 9:15 p.m.

Vote: 3 YES 1(**Barry Laughlin**) 0 ABSTAINED **Motion Carried**

These minutes have been read & approved as written:

Barry Laughlin, Tribal Council Secretary

3-30-98
Date