

LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS BURIAL FUND POLICY

It is the policy of the Little Traverse Bay Bands of Odawa Indians to provide up to \$8,000 toward funeral, cremation, and burial expenses following the death of a Tribal Member to reduce the financial burden of the family of the deceased member.

Who may apply for funds?

A family member, legal guardian, or other person who has taken on the responsibility of paying for the funeral and burial costs of a deceased person who was either enrolled with LTBB at the time of death, or less than one year old and eligible for enrollment with LTBB, may request burial assistance funds.

What is the procedure for requesting assistance?

A person handling the affairs of a deceased member should notify the Executive Office. The person should provide a brief written statement indicating the name and LTBB enrollment number (if Known) of the deceased individual. If the person does not have access to the deceased's enrollment number, then the person should provide as much information as known, such as birth date, parent's names, address etc. to enable verification of enrollment status with the Tribal Enrollment Office.

How is payment made?

Burial assistance funds are only provided through direct payment or reimbursement with receipts, as a result of funeral and burial costs. Therefore, this assistance is only available if bills are provided to LTBB. Bills will be paid up to \$8,000.00 in the order received or according to the preferences indicated by the person handling the affairs of the deceased.

Fund Maintenance

LTBB will maintain a separate Burial Fund Account to cover the expenses incurred under this policy.