



Little Traverse Bay Bands of Odawa Indians

TRIBAL ELECTION BOARD

Carol Quinones, Chairperson (2021)

Melissa Shomin, Vice-Chairperson (2019) Carla Osawamick, Secretary (2019)
Jon Shawa, Treasurer (2021) Alice Hughes, Board Member (2021)

**Saturday, June 1, 2019
MINUTES**

CALL TO ORDER

Meeting was called to order by Chairperson Quinones at 9:00 a.m.

ROLL CALL

Carol Quinones, Chairperson	Present
Melissa Shomin, Vice-Chairperson	Present
Carla Osawamick, Secretary	Present
Jon Shawa, Treasurer	Present
Alice Hughes, Board Member	Present

Quorum is present.

GUESTS:

None.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Motion made by Board Member Hughes and supported by Treasurer Shawa to approve the agenda as presented by Chairperson Quinones.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

APPROVAL OF MINUTES

Motion made by Vice-Chairperson Shomin and supported by Chairperson Quinones to approve the minutes of Monday, May 20, 2019 as corrected.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

REPORTS

Chairperson Quinones

- Suggestion and discussion regarding the sign-in process during the Annual Community Meeting. The Election Board should set it up so that we have as near an accurate count of Tribal Members as possible, Register Voters, number of Members who register on-site and the number of Members who are not interested/choose not to register.

- Updated Registered Voters list and submitted to Automated Election Services (AES) for General Election to be held on Monday, June 24, 2019.
- Submitted list of General Election Candidates to AES and they processed and prepared to mail ballots out a couple days earlier than scheduled, on Wednesday, May 22nd. It was mailed to registered voters using updated addresses provided by Enrollment Department.
- Received feedback from Tribal Member that people living outside of the area and out-of-state wish to continue receiving the hardcopy paper Candidates Booklet. They also suggested to include the website URL in the call-to-election packet, as well as on the yellow instruction card that is included in the envelope when ballots are mailed out. That way, Tribal Members will know where to find Candidates Statements and other election information.
- Sent letters to Primary Election candidates who moved on to the General Election, as well as those who did not move on, thanking them for their interest.

Motion made by Vice-Chairperson Shomin and supported by Secretary Osawamick to accept the verbal report of Chairperson Quinones.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

Vice-Chairperson Shomin

- Inquired with Terry Rainey, President of AES, about additional services and requested quote.
- Researched potential sites for Election Board, for a more suitable office space.

Motion made by Secretary Osawamick and supported by Treasurer Shawa to accept the verbal report of Vice-Chairperson Shomin.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

Treasurer Shawa

- Laptop has been ordered.
- Picked up mail from post office.
- Re-submitted work order request to MIS to set up new printer.
- Received the bill for annual renewal of BRM (Business Reply Mail) of \$235.00.

Motion made by Board Member Hughes and supported by Vice-Chairperson Shomin to accept the verbal report of Treasurer Shawa.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

Secretary Osawamick

- Submitted approved minutes of 4/26/19 for posting to webpage, posted to OneDrive and emailed to Election Board, emailed draft minutes from 5/20/19 to Election Board.
- Responded to General Election candidate requests for copies of statement and forms.

- Prepared Election Board’s guiding documents combining Policies and Procedures with Regulations, Statute and LTBB Constitution as it relates to Election Board. Color-coded and indexed combined rules, made copies for binders for each Board member.
- Posted previous election results to webpage, and will continue to update the information.

Motion made by Treasurer Shawa and supported by Board Member Hughes to accept the verbal and written report of Secretary Osawamick.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

Board Member Hughes

No report.

ADDITIONAL BUSINESS

Registered Voters Update: 1,873 Registered Voters as of today, May 31, 2019.

ACTION ITEMS

None.

NEXT WORK SESSION/MEETING

Work Session: Friday, June 14, 2019, 5:00 p.m.

Regular Meeting: Saturday, June 15, 2019, 9:00 a.m.

ADJOURNMENT

Meeting adjourned by Chairperson Quinones at 11:30 a.m.

These minutes have been read and are approved as written.

 Carla Osawamick, Election Board Secretary	6/15/19 Date
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