



Little Traverse Bay Bands of Odawa Indians

**TRIBAL ELECTION BOARD**

Carol Quinones, Chairperson (2021)

Melissa Shomin, Vice-Chairperson (2019)    Carla Osawamick, Secretary (2019)  
Jon Shawa, Treasurer (2021)                      Alice Hughes, Board Member (2021)

**Saturday, December 21, 2019  
MINUTES**

**CALL TO ORDER**

Meeting was called to order by Chairperson Quinones at 9:05 a.m.

**ROLL CALL**

Carol Quinones, Chairperson	Present
Melissa Shomin, Vice-Chairperson	Present
Carla Osawamick, Secretary	Present
Jon Shawa, Treasurer	Present
Alice Hughes, Board Member	Present

Quorum is present.

**GUESTS:**

None.

**PUBLIC COMMENT**

None.

**APPROVAL OF THE AGENDA**

**Motion** made by Secretary Osawamick and supported by Board Member Hughes to approve the agenda for 12/21/19 as presented and amended by Chairperson Quinones.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

**APPROVAL OF MINUTES**

**Motion** made by Board Member Hughes and supported by Treasurer Shawa to approve the minutes of Saturday 11/9/19 as written and presented by Secretary Osawamick.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

**REPORTS**

Chairperson Quinones

- Received Tribal Council approved 2020 Budget of \$91,500. Tribal Council removed \$40,480 from the need requested of \$131,980.

- Communicating with Automated Election Services (AES) to arrange agenda and quote for Election Board training.
- Received estimated costs from AES for the 2021 primary and general elections.
- Planning for 2021 budget submission.

**Motion** made by Board Member Hughes and supported by Secretary Osawamick to accept the verbal report of Chairperson Quinones.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

#### Vice-Chairperson Shomin

- Review of Election Board regulations, and policies and procedures.
- Completed Election Board training powerpoint and posted it to onedrive.

**Motion** made by Treasurer Shawa and supported by Chairperson Quinones to accept the verbal report of Vice-Chairperson Shomin.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

#### Treasurer Shawa

- Will request year-end Revenue-Expenditures R/E report for 2019.
- Check post office box. No recent mail.
- Will submit request for annual rent for 2020, at \$7,500 for the year.

**Motion** made by Board Member Hughes and supported by Secretary Osawamick to accept the verbal report of Treasurer Shawa.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

#### Secretary Osawamick

- Submitted Approved Minutes of 10/26/19 to be posted to webpage. Emailed approved Minutes of 10/26/19, Draft Minutes from 11/9/19, and Work Session Agenda for 11/22/19 to Election Board and posted to OneDrive.
- Worked on updating and organization of OneDrive files and folders.
- Made a 2020 Election Board 'Attendance Record' log.
- Edited Election Board Contacts List with new LTBB email addresses, posted, emailed and submitted to Odawa Trails.
- Edited 2019 and 2020 Work Session-Meeting Schedules and Calendars, posted and emailed, and submitted to Odawa Trails.

**Motion** made by Treasurer Shawa and supported by Vice-Chairperson Shomin to accept the verbal and written report of Secretary Osawamick.

Motion read back by Secretary Osawamick.

5 Enh 0 Kaa 0 Kaa Maamda (Abstained) 0 Kaawiin Maampii (Absent)

Motion carried.

Board Member Hughes  
No report.

**ADDITIONAL BUSINESS**

Registered Voters Update: No new registrations, 1,873 Registered Voters as of today, December 21, 2019.

Discussion: Training scheduled for 2020 to attend Automated Election Services training in Albuquerque, New Mexico, at their headquarters. To note, there has been no training or conferences attended by any Election Board members in the past 15 years.

**ACTION ITEMS:** None.

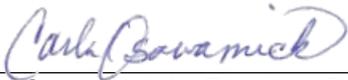
**NEXT WORK SESSIONS/MEETING**

- Work Session: Friday, January 17, 2020, 5:00 p.m.
- Work Session: Saturday, January 18, 2020, 9:00 a.m.
- Work Session: Friday, January 31, 2020, 5:00 p.m.
- Regular Meeting: Saturday, February 1, 2020, 9:00 a.m.

**ADJOURNMENT**

Meeting adjourned by Chairperson Quinones at 12:10 p.m.

These minutes have been read and are approved as amended.

  
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Carla Osawamick, Election Board Secretary

2/1/20  
Date