

Little Traverse Bay Bands of Odawa Indians

Job Posting



Job Title: Dentist
Department: Health
Reports to: Chief Dentist
Salary Level: Negotiable
Status: Contractual
Opens: October 8, 2020
Closes: Until Filled

SUMMARY: The Little Traverse Bay Bands of Odawa Indians is looking for a Dentist who is ready to make a difference in the lives of Native American families. The LTBB Dental Clinic services the largest underserved population in northern Michigan, and the LTBB Dentist will deliver high quality and compassionate dental care to every patient.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Under the supervision of the Chief Dentist:

- Provides high quality dental services to eligible population of the LTBB Dental Clinic.
- Examines patients to determine nature of condition, utilizing x-rays, dental instruments and other diagnostic procedures.
- Diagnoses and treats disease, injuries, malformations of teeth and gums, and related oral structures.
- Restores and extracts teeth, using rotary and hand instruments, dental appliances and medications.
- Provides preventative, restorative, endodontic and surgical services per dental policies. Dental services include crown, bridges, dentures, partials, restorations with alloy, composite and glass ionomer.
- Arranges for referrals of patients requiring services not provided by the Dental Clinic. Work with Purchased & Referred Care when appropriate.
- Collaborates with LTBB Health Clinic and Health Department programs to provide care to patients.
- Maintains license to practice dentistry in the State of Michigan.
- Agrees to credential with all payers the Tribe participates with. Obtain NPI and allow NPI to be used for dental billing purposes.
- Attends appropriate Indian Health Service sponsored continuing dental education conferences specific to the Native American population, as requested by Chief Dentist.
- Conducts annual Head Start dental screenings and participates in community events to promote a positive image of the LTBB Dental Clinic, as requested by Chief Dentist.
- Has current Hepatitis B vaccination and seasonal influenza vaccinations.
- Manages LTBB Dental Clinic staff in the absence of the Chief Dentist.
- Conducts behavior in a manner that is professional and courteous to all patients, parents, and office staff at all times.

- Consistently portrays a positive working attitude that fosters a pleasant work environment.
- Other related duties as assigned by the Health Director and Chief Dentist and within the scope of Dental services being provided.

EDUCATION AND EXPERIENCE:

Must have current State of Michigan Board of Dentistry License and have Board of Pharmacy Controlled Substance License. Two years or more practical experience as a Dentist preferred. Prefer training and experience in a culturally diverse environment preferably with the Native American population.

KNOWLEDGE, SKILLS AND ABILITIES:

Must be compassionate with high level of service for our patients, parents and staff. Must have integrity; always doing the right thing. Candidate will have strong interpersonal and communication skills. Must have team building and staff development skills. Must be able to organize work and engage in a variety of tasks simultaneously with a high degree of initiative, accountability and independent judgment. Must have excellent computer skills, preferably with Dentrax.

CERTIFICATES, LICENSES AND REGISTRATIONS:

State of Michigan Board of Dentistry License. Board of Pharmacy Controlled Substance License.

COMMENTS:

Indian preference will apply. Individuals must pass a thorough background investigation. Individual must take TB test and get influenza vaccination annually due to working in a health setting.