

**Little Traverse Bay Bands of Odawa Indians**

**Superior Room: Odawa Hotel**

**1441 US-131, Petoskey, MI 49770**

Gaming Authority Meeting

OCTOBER 20, 2018

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3

4

5 Call to Order: 11:02 AM

6

7 Closed Session:

8

9 Gaming Authority Roll Call: Chairperson Beverly Wemigwase, Vice-Chairperson  
10 Bernadece Boda, Authority Member Donald Lasley, Authority Member Matthew  
11 Stemkoski

12

13 Tribal Councilor's Present: Shanna Wemigwase

14

15 Odawa Casino Resort Staff Present: Director of Property Operations Barry  
16 Laughlin, Finance Director Colby Lacy, General Manager Eric McLester, Director  
17 of Slots Dennis Shananaquet, Marketing Director Heather Ohuafi, Director of  
18 Hospitality Hank Rowland

19

20 Guests: Judy Field, Andrew Stitch, Greg Kalis, Barb Laughlin, Rachel Cope

21

22

23 Motion made by Beverly Wemigwase and supported by Donald Lasley to  
24 approve the Regular Meeting minutes of October 6, 2018.

25 Vote: 4- Yes, 0- No, 0- Abstained, 0- Absent

26 Motion carried.

27

28 Motion made by Donald Lasley and supported by Beverly Wemigwase to go into  
29 closed session for personnel.

30 Vote: 4- Yes, 0- No, 0- Abstained, 0- Absent

31 Motion carried.

32

33 Motion made by Bernadece Boda supported by Beverly Wemigwase to go back  
34 into open session.

35 Vote: 4- Yes, 0- No, 0- Abstained, 0- Absent

36 Motion carried.

37

38 Motion made by Beverly Wemigwase, supported by Bernadece Boda, to amend  
39 the Leadership Oversight Committee (LOC) Policy and identify the policy as GA-  
40 2018-01.

41 Vote: 4- Yes, 0- No, 0- Abstained, 0- Absent

42 Motion carried.

43

44 Motion made by Donald Lasley, supported by Bernadece Boda, to approve and  
45 adopt the changes to GA-2018-01, Leadership Oversight Committee Policy.

46 Vote: 4- Yes, 0- No, 0- Abstained, 0- Absent

1 Motion carried.

2  
3 **Odawa Casino Resort (OCR) General Manager Report:**

- 4 A. September OCR Report
- 5 B. General Manager and Director's recent travel/training – conflict with
- 6 Gaming Authority Meetings and requirements.
- 7 C. Discussion of the Gaming Authority expectations and requirements as
- 8 discussed with the Executive Team present at the previous Gaming
- 9 Authority Meeting.
- 10 D. Financial Report – September 2018 financial report will not be
- 11 submitted until close of business Wednesday October 23, 2018 but
- 12 according to Colby Lacy and the General Manager, the Casino is on
- 13 track to meet expected revenues.
- 14 E. Blue Cross Blue Shield monies.

15  
16 Motion made by Donald Lasley, supported by Beverly Wemigwase, to accept the

17 verbal report from General Manager, Eric McLester.

18 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

19 Motion carried.

20  
21 Motion made by Donald Lasley, supported by Matthew Stemkoski, in accordance

22 with WOS 2018-016 VII (A)(2), to terminate the contract of the General Manager,

23 Eric McLester immediately based on provision 13 (ii) of his contract.

24 Roll Call Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

25 Motion carried.

26  
27 Break

28  
29 Back in Session

30  
31 **Odawa Casino Resort (OCR) Finance Director, Colby Lacy Verbal Report:**

- 32 A. Expected payment to LTBB Tribal Government
- 33 B. September year-over-year revenue
- 34 C. Free play
- 35 D. Blue Cross Blue Shield Premium refund
- 36 E. Report not completed due to staffing
- 37 F. Davis Enterprise contract ended July 2018

38  
39 Discussion:

40 Year-over-year revenue slightly down. Free Play was included in the reporting of

41 revenues. No financial report prepared and submitted by the Director of Finance.

42 Discussion of free play as revenue. Capital Expenditure budgets for OCR

43 Petoskey and OCR Mackinaw.

44  
45 **Odawa Casino Resort (OCR) Marketing Director, Heather Ohuafi, Verbal**

46 **Report:**

- 47 A. 17 bus groups

1 B. 57k Lollipop promotion for month of September.

2

3 Motion made by Beverly Wemigwase, supported by Bernadece Boda, to accept  
4 the verbal report from Marketing Director, Heather Ohuafi.

5 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

6 Motion carried.

7

8 Motion made by Bernadece Boda, supported by Matthew Stemkoski, to accept  
9 the verbal report of the Director of Finance, Colby Lacy and acknowledge the  
10 Director of Finance failed to provide the report as described in WOS-2018-016  
11 (XI) (B).

12 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

13 Motion carried.

14

15 The LOC and Director of Finance were directed not to include free play as  
16 revenue. Capital Expenditure budgets for OCR Petoskey and OCR Mackinaw  
17 will be filed as separated accounts and cannot be co-mingled. Separate budgets  
18 for 2019 calendar year going forward.

19

20 Break 11:44 AM

21 Returned 11:57 AM

22

23 Public Comment 11:58 AM

24

25 Shanna Wemigwase indicated the Quarterly Report is expected to be on-time.  
26 Per Cap for 2018 will be sent out soon. The employee portion of the premium  
27 overpayment received from Blue Cross Blue Shield will not be accepted by Tribal  
28 Council.

29

30 Andrew Stitch indicated the entertainment venue at OCR is not being put to good  
31 use and discussed equipment. There is also a lack of advertising and billboards.  
32 Odawa Citizens are being misrepresented at the Quill box. There is a need for  
33 Native artwork and pictures within the casino. The shuttle between the casino  
34 and hotel is slow picking up passengers.

35

36 Judy Field discussed the entertainment venue and interest in seeing more  
37 entertainment and concerts return to Odawa.

38

39 Public Comment Closed 12:45 PM.

40

41 Motion made by Bernadece Boda, supported by Donald Lasley, to appoint  
42 Dennis Shananaquet LOC Committee Chairperson with signatory authority  
43 generally designated and exercised by the General Manager and to appoint  
44 Barry Laughlin and Nick Foltz as Co-Vice-Chairs.

45 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

46 Motion carried.

47

1 Motion made by Matthew Stemkoski, supported by Bernadece Boda, to remove  
2 Eric McLester and Denise Petoskey from authorized users on all OCR accounts  
3 with Wells Fargo and PNC banks and replace them with Matthew Stemkoski,  
4 Gaming Authority Treasurer and Dennis Shananaquet, LOC Chairperson.

5 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

6 Motion carried.

7  
8 Motion made by Beverly Wemigwase, supported by Donald Lasley, to allow  
9 *Read Only Access* to all OCR accounts at Wells Fargo and PNC banks.

10 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

11 Motion carried.

12  
13 Break 1:54 PM

14 Return: 2:08 PM

15  
16 Motion made by Bernadece Boda and supported by Matthew Stemkoski to go  
17 into closed session for personnel, 2:09 PM.

18 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

19 Motion carried.

20  
21 Motion made by Bernadece Boda, supported by Beverly Wemigwase, to go back  
22 into open session, 3:22 PM.

23 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

24 Motion carried.

25  
26 OCR Director of Human Resources arrives and offers to provide a verbal report.

27  
28 **Odawa Casino Resort (OCR) Human Resource Director, Katie Eberly,**  
29 **Verbal Report:**

30 A. September report of applicants

31 B. Turnover of tribal and non-tribal employees from OCR

32  
33 Motion made by Bernadece Boda and supported by to Donald Laskey to accept  
34 the verbal report from the Human Resources Director.

35 Vote: 4- Yes, 0- No, 0- Abstained, 0– Absent

36 Motion carried.

37  
38 **Gaming Authority Reports:**

39 Donald Lasley, Gaming Authority Member:

40 Participated by telephone in a Work session with Tribal Attorney James Bransky  
41 to review Gaming Authority Statues. A review of the condition of OCR Hotel in  
42 Petoskey was completed. The overall condition is good to very-good condition at  
43 the hotel considering the age of facility. There are concerns regarding age and  
44 condition of roof. There are isolated roof leaks throughout structure. Upgrades  
45 are needed in card reader access to guest rooms before second quarter of 2019.  
46 Long term solution to leaking roof repair. Upgrades to select guest suites,

1 replacement of existing bathroom fixtures. Replacement of existing leaking iron  
2 pipes. Change out water-jet tubs to modern multi-stream shower systems.

3 Bernadece Boda, Vice-Chairperson:

4 Participated in the work session with James Bransky. Did a review of various  
5 confidential documents, contracts, policies, employment documents and statutes  
6 as requested by the Gaming Authority. Communicated and coordinated with LOC  
7 and the Gaming Authority continuously.

8  
9 Beverly Wemigwase, Chairperson:

10 Reviewed and communicated with Gaming Authority Vice-chair as needed and  
11 also attended the work session with James Bransky.

12  
13 Matthew Stemkoski, Gaming Authority Member:

14 Reviewed documents and financial information as well as communicated with the  
15 other Gaming Authority members as needed.

16  
17 Motion made by Beverly Wemigwase and supported by Matthew Stemkoski to  
18 accept the verbal report of Donald Lasley.

19 Vote: 3- Yes, 0- No, 1- Abstained (Lasley),0 – Absent

20 Motion carried.

21  
22 Motion made by Bernadece Boda and supported by Donald Lasley to accept the  
23 verbal report of Matthew Stemkoski.

24 Vote: 3- Yes, 0- No, 1- Abstained (Stemkoski),0 – Absent

25 Motion carried.

26  
27 Motion made by Donald Lasley and supported by Bernadece Boda to accept the  
28 verbal report of Beverly Wemigwase.

29 Vote: 3- Yes, 0- No, 1- Abstained (Wemigwase),0 – Absent

30 Motion carried.

31  
32 Motion made by Beverly Wemigwase and supported by Donald Lasley to accept  
33 the verbal report of Bernadece Boda.

34 Vote: 3- Yes, 0- No, 1- Abstained (Boda),0 – Absent

35 Motion carried.

36  
37 Motion made by Beverly Wemigwase and supported by Matthew Stemkoski to  
38 approve the purchase of laptops for the Gaming Authority as discussed with  
39 LOC.

40 Vote: 4- Yes, 0- No, 0- Abstained,0 – Absent

41 Motion carried.

42  
43 Motion made by Matthew Stemkoski and supported by Bernadece Boda to  
44 approve the stipend, mileage, per diem and allowable travel expenses of the  
45 Gaming Authority for the month of October, 2018.

46 Vote: 4- Yes, 0- No, 0- Abstained, 0 – Absent

1 Motion carried.

2

3 **Adjournment:**

4 **4:25 PM.** Motion made by Beverly Wemigwase and supported by Donald Lasley  
5 to adjourn.

6 Vote:4 - Yes,0 - No,0 - Abstained, 0– Absent

7 Motion carried.

8

9

10 These Minutes have been read and are approved as corrected/written.

11

12 *Matthew Stemkoski* \_\_\_\_\_

13 Gaming Authority Treasurer/Secretary

14