

TRADITIONAL TRIBAL BURIAL, INC.
616 Petoskey Street, Suite 202, Petoskey, MI 49770
Regular Meeting
June 15, 2019
9:30 a.m.

Attendees: Kevin Willis, Chairman; Patrick Wemigwase, Vice Chairman; Lisa Flynn, Treasurer; Gwen Teuthorn, Secretary

Absent: none

Guests: Tonia Gasco, contractor

Meeting called to order at 9:30 a.m.

Roll call; quorum met.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve the agenda as amended.

Yes – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Secretary Teuthorn and supported by Chairman Willis to approve the May 18, 2019 Regular Meeting Minutes with changes.

Yes – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the payment to the Contractor for April 30, 2019 on Invoice No. 2019-11.

Yes – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 0

Motion carried.

Motion made by Chairman Willis and supported by Vice Chairman Wemigwase to approve the purchase of poster board and supplies for the Annual Membership Meeting, not to exceed \$25.00.

Yes – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve stipend for the Contractor to attend the June 15, 2019 Regular Meeting, not to exceed \$100.00.

Yes – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 0

Motion carried.

Board Reports

- Chairman Report
 - o Approved purchases
 - o NRCS grant update

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to accept the Chairman's report as presented.

YES – 3 No – 0 Abstained – 1 (K.Willis) Absent – 0
Motion carried.

- Vice Chairman's Report
 - o 2nd parcel update
 - o NRCS Grant report

Motion made by Treasurer Flynn and supported by Secretary Teuthorn to accept the Vice Chairman's Report as presented.

Yes – 3 No – 0 Abstained – 1 (P.Wemigwase) Absent – 0
Motion carried

- Treasurer's Report
 - o Balance update
 - o Purchases made
 - o Fred Pryor seminars

Motion made by Chairman Willis and supported by Secretary Teuthorn to accept the Treasurer's Report as presented.

Yes – 3 No – 0 Abstained – 1 (L.Flynn) Absent – 0
Motion carried.

- Secretary's Report
 - o Regulations – rough draft
 - o Policy drafting
 - o 2018/2019 Meeting minutes to Legislative

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Secretary's written and oral report as presented.

YES – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 0
Motion carried.

- Contractor's Report
 - o Office Procedures and Policy drafting
 - o Budget spreadsheet

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Contractor's written and oral report as presented.

Yes – 4 No – 0 Abstained – 0 Absent – 0
Motion carried.

New Business

- Blanket Purchase for office
- Utilizing TTBI Debit Card Policy No. 061519-01

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve Blanket Order to purchase supplies for FY2019, not to exceed \$600.00.

Yes – 4 No – 0 Abstained – 0 Absent – 0
Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve board members to purchase supplies with the Board debit card during FY2019, not to exceed \$50.00.

Yes – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

Public comment open at 12:15 p.m.

Public comment closed at 12:16 p.m.

Old Business

- Regulations

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to adjourn the meeting at 1:03 p.m.

Yes – 4 No – 0 Abstained – 0 Absent – 0

Motion carried.

These minutes were approved at the July 9, 2019 Regular Meeting by a vote of: Yes – 3, No – 0, Abstained – 0, Absent – 0.

 /s/ Gwendolyn Teuthorn
Gwendolyn Teuthorn, TTBI Treasurer/Secretary

Date: 07/12/2019