

Traditional Tribal Burial Board, Inc.  
Regular Meeting  
October 5, 2019  
616 Petoskey St.  
Petoskey, MI

**Call to Order:** 9:02 a.m.

**Roll call:** Chairperson Kevin Willis– Present; Vice Chairperson Patrick Wemigwase – Present; Treasurer Gwen Teuthorn – Present; Secretary Annette VanDeCar - Present.

**Staff present:** Administrative Assistant Toni Gasco.

**Guest(s) present:** Ken Gill.

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Motion by Vice Chairperson Patrick Wemigwase to table the September 7, 2019 regular meeting minutes until the next regular meeting on November 9 and supported by Treasurer Gwen Teuthorn.  
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.  
Motion carried.

Motion by Secretary Annette VanDeCar to approve a stipend for Administrative Assistant Toni Gasco to attend the October 5, 2019 regular meeting not to exceed \$100 and supported by Vice Chairperson Patrick Wemigwase.  
Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (G. Teuthorn) – Abstained, 1 – Vacant.  
Motion carried.

Motion to approve stipends for board members to attend the Tribal Council meeting on October 10, 2019 to present the third quarter report.  
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.  
Motion carried.

Motion by Vice Chairperson Patrick Wemigwase to approve stipend for board members for the October 15, 2019 AFC meeting to present the FY2020 proposed budget and supported by Treasurer Gwen Teuthorn.  
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.  
Motion carried.

Motion by Treasurer Gwen Teuthorn to approve stipend for board members to attend the October 25, 2019 work session and supported by Chairperson Kevin Willis.  
Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.  
Motion carried.

Ken Gill – Introduction and Discussion.

Chairperson Kevin Willis gave his verbal report regarding lawn maintenance upkeep on the Murray Road parcel and on the sexual harassment training provided by the Legislative Branch.

Motion made by Treasurer Gwen Teuthorn to accept Chairperson Kevin Willis' verbal report and supported by Vice Chairperson Patrick Wemigwase.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (K. Willis) – Abstained, 1 – Vacant.

Motion carried.

Vice Chairperson Patrick Wemigwase gave his verbal report regarding second parcel acquisition with a realtor and on the sexual harassment training provided by the Legislative Branch.

Motion made by Treasurer Gwen Teuthorn to accept Vice Chairperson Patrick Wemigwase's verbal report and supported by Secretary Annette VanDeCar.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (P. Wemigwase) – Abstained, 1 – Vacant.

Motion carried.

Treasurer Gwen Teuthorn gave her verbal report regarding PNC reports and Waseyabek economic development training hosted by the Legislative Branch.

Motion made by Vice Chairperson Patrick Wemigwase to accept Treasurer Gwen Teuthorn's verbal report and supported by Chairperson Kevin Willis.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (G. Teuthorn) – Abstained, 1 – Vacant.

Motion carried.

Secretary Annette VanDeCar gave her verbal report regarding Waseyabek economic development training hosted by the Legislative Branch.

Motion made by Treasurer Gwen Teuthorn to accept Secretary Annette VanDeCar's verbal report and supported by Vice Chairperson Patrick Wemigwase.

Vote: 3 – Yes, 0 – No, 0 – Absent, 1 (A. VanDeCar) – Abstained, 1 – Vacant.

Motion carried.

Administrative Assistant Toni Gasco gave her verbal report regarding office procedures, professional development, a bookkeeping update and her new contract for 2020.

Motion made by Treasurer Gwen Teuthorn to accept Administrative Assistant Toni Gasco's verbal report and supported by Vice Chairperson Patrick Wemigwase.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.

Motion carried.

Motion to adjourn at 11:13 a.m. by Vice Chairperson Patrick Wemigwase and supported by Chairperson Kevin Willis.

Vote: 4 – Yes, 0 – No, 0 – Absent, 0 – Abstained, 1 – Vacant.

Motion carried.