

**Little Traverse Bay Bands of Odawa Indians
Elder's Commission Regular Meeting
5656 Ap Gish Mok Blvd., Community Center,
January 15, 2020**

Meeting called at 5:34 p.m. by Lisa Flynn, Vice-Chairman;

Roll Call Commission: Lisa Flynn, Vice-Chairman; Debra Smithkey-Browne, Secretary; JoAnn Carey, Treasurer; and Janice Shackelford, Commissioner.

Absent: Richard Wemigwase, Chairman;

Staff Absent: Mary Roberts, Elder Department Director;

Guest: None

Commission reviewed the Agenda.

**Motion made by JoAnn Carey, Commissioner; to approve the agenda as presented; Debra Smithkey-Browne, Secretary; supports.
4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Commission reviewed the Minutes of October 2, 2019 December 4, 2019

**Motion made by JoAnn Carey, Commissioner; to approve the October 2, 2019 and December 4, 2019 to table the meeting minutes until the next scheduled meeting to be held on February, 5, 2020; Debra Smithkey-Browne, Secretary; supports.
4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Public Comment opened at 5:55 p.m. No comments were made
Public Comment closed at 5:56 p.m.

Elders Department Report – Mary Roberts, Elders Department Director;

**Motion made by JoAnn Carey, Commissioner; to approve the Elders Department Written Report as submitted by Mary Roberts, Elders Department Director; Lisa Flynn, Vice-Chairman; supports.
4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Budget Report – JoAnn Carey, Treasurer

- Financials were reviewed and discussed;

- R & E Report was handed out to Commissioners;

Motion made by Debra Smithkey-Browne, Secretary; to approve the Budget Report as presented by JoAnn Carey, Treasurer; Janice Shackleford, Treasurer; supports.

**4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Commissioner Report – Commissioners

- Commissioner update

Motion made by Debra Smithkey-Browne, Secretary; to approve the Commissioners Verbal Report as presented by Commissioners; JoAnn Carey, Commissioner; supports.

**4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Discussion was held on the LTBB Common Area Kitchen letter

Motion made by JoAnn Carey, Treasurer; to approve the commission submitting a letter to Phil Harmon, Unit I Manager, regarding the LTBB Common Area Kitchen usage, repairs/equipment concerns with changes; Lisa Flynn, Vice-Chairman; supports.

**4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Discussion was held on the Elder Commission meeting location for future meetings.

Motion made by JoAnn Carey, Treasurer; to approve the Elder Commission meetings to be held at the LTBB Commons Area room 312 until further notice; Janice Shackleford, Treasurer; supports.

**3 Yes 1 No (Flynn) 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Discussion and review were held for the Elders Commission 4th Quarterly Report.

Motion made by JoAnn Carey, Treasurer; to approve the Elder Commission 4th Quarterly Report for 2019; Janice Shackleford, Treasurer; supports.

**4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Motion made by Debra Smithkey-Browne, Secretary; to adjourn the meeting at 6:32 p.m., JoAnn Carey, Treasurer; supports.

**4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained 0 Vacant
Motion Carried**

Next scheduled meeting will be held on February 5, 2020 at Government Building room 312 at 5:00 p.m.

Approved:

Debra Smithkey-Browne, Secretary

Date

DRAFT