

**Little Traverse Bay Bands of Odawa Indians  
Elder's Commission Regular Meeting  
LTBB Government Center – Room 312  
March 11, 2020**

Meeting called at 5:04 p.m. by Lisa Flynn, Vice-Chairman;

Roll Call Commission: Lisa Flynn, Vice-Chairman; Janice Shackelford, Commissioner; Debra Smithkey-Browne, Secretary; and JoAnn Carey, Treasurer.

Absent: Richard Wemigwase, Chairman;

Staff: Tammy Okuly-Shananaquet, Elder Outreach Coordinator;

Absent - Mary Roberts, Elder Department Director;

Guest: None

Commission reviewed the Agenda.

**Motion made by JoAnn Carey, Commissioner; to approve the agenda as presented; Debra Smithkey-Browne, Secretary; supports.  
4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant  
Motion Carried**

Commission reviewed the Minutes of February 5, 2020

**Motion made by JoAnn Carey, Commissioner; to approve the February 5, 2020 meeting minutes as presented; Janice Shackelford, Treasurer; supports.  
4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

**Motion Carried**

Public Comment opened at 5:06 p.m. No public present to comment.  
Public Comment closed at 5:07 p.m.

**Elders Department Report – Mary Roberts, Elders Department Director;**

**Motion made by JoAnn Carey, Commissioner; to approve the Elders Department Written and Verbal Report as submitted by Tammy Okuly-Shananaquet, Elder Outreach Coordinator; Janice Shackelford, Treasurer; supports.  
4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

## **Motion Carried**

5:18 p.m. Tammy Okuly-Shananaquet, Elder Outreach Coordinator, departs meeting.

### **Budget Report – JoAnn Carey, Treasurer**

- Financials were reviewed and discussed;
  - R & E Report was handed out to Commissioners;

**Motion made by Debra Smithkey-Browne, Secretary; to approve the Budget Report as presented by JoAnn Carey, Treasurer; Lisa Flynn, Vice-Chairman; supports.**

**4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

**Motion Carried**

### **Commissioner Report – Commissioners**

**Motion made by Debra Smithkey-Browne, Secretary; to approve the Commissioners Verbal Report as presented by Commissioners; Lisa Flynn, Vice-Chairman; supports.**

**4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

**Motion Carried**

Discussion was held on LTBB Estate Planning with the legal department, Cherie Dominic can be contacted at 231-242-1433 to schedule an appointment for legal services.

Discussion was held on the LTBB Common Area Kitchen letter that was sent via inter office mail to Unit Managers, Phil Harmon, Daugherty Johnson III, have not received any further correspondence

Discussion was held on the upcoming MIEA Conference, which commissioner(s) will be attending in April 2020. JoAnn Carey, Treasurer and Delegate; and Debra Smithkey-Browne, Secretary will be attending the MIEA conference in New Buffalo, MI.

**Motion made by JoAnn Carey, Commissioner; to enter into Executive Session at 5:59 p.m., Debra Smithkey-Browne, Secretary; supports.**

**4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

**Motion Carried**

**Motion made by JoAnn Carey, Commissioner; to exit Executive Session at 6:09 p.m. and return to open session; Debra Smithkey-Browne, Secretary; supports.**

**4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant**

**Motion Carried**

**Motion made by Debra Smithkey-Browne, Secretary; to adjourn the meeting at 6:10 p.m., JoAnn Carey, Treasurer; supports. 4-Yes 0-No 1-Absent (Wemigwase) 0-Abstained 0-Vacant Motion Carried**

Next scheduled meeting will be held on Wednesday, April 1, 2020 at Government Building room 312 at 5:00 p.m.

Approved:

\_\_\_\_\_  
Debra Smithkey-Browne, Secretary

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Date

DRAFT