

Appropriations and Finance Committee
LTBB Governmental Administration Building
Tribal Council Chambers
7500 Odawa Circle, Harbor Springs, MI 49740
Regular Meeting
November 13, 2018

Call to Order: **9:09 a.m.**

Committee Member Roll Call: Councilor McNamara, Councilor Wemigwase, Treasurer Reyes

Absent: none

Tribal Councilors present: Councilor Emily Proctor, Secretary Tamara Kiogima

Legislative Staff: Legislative Services Attorney Donna Budnick, Sr Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda Gokee

Executive Staff/Official Present: Chief Financial Officer Carrie Carlson, Grant Writer Amber Holt, Tribal Chairperson Regina Gasco-Bentley, Executive Assistant Rebecca Fisher, Gijigowi Language Director Carla Osawamick

Tribal Court: Tribal Court Administrator Michael Wolf

Prosecutor Official/Staff Present: Tribal Prosecutor Catherine Castagne, Office Manager Gwen Teuthorn

Public: none

Invited Guests: none

Closed Session: no

Motion made by Councilor McNamara and supported by Councilor Wemigwase to adopt the Agenda of November 13, 2018 as presented.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to approve the minutes of October 16, 2018 as corrected.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Phone Polls:

-10/19/18 Motion to recommend to Tribal Council to approve Tribal Resolution Election Board Request for Supplemental Funding in the amount of \$12,000.00 to come from General Funds-Fund Balance.

Comments: none

Phone Poll Vote: 3 Yes, 0 No, 0 Abstained, 0 Absent

Motion carried.

New Business:

Discussion: FY 2018 Family Violence Prevention and Services Program, Mod-01 Funding Increase.

- Additional \$16,484 funding increase totaling \$46,380

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 112918-01 Request to Accept Funding from the U.S. Department of Health and Human Services, FY 2018 Family Violence Prevention and Services Program, Mod-01 Funding Increase.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Indian Health Service, Little Traverse Bay Bands of Odawa Indians FY 2018 Annual Funding Agreement, Mod 18-7 Funding Increase.

- Additional \$5,756 funding increase for medical inflation.
- Funds received to date is \$5,202,533 and does not include Mod 3, Elders Department Fall and Prevention program.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to recommend to Tribal Council to approve Certified Motion # 112918-02 Funding Renewal from the U.S. Department of Health and Human Services, Indian Health Service, Little Traverse Bay Bands of Odawa Indians FY 2018 Annual Funding Agreement, Mod 18-7 Funding Increase.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Indian Health Service-Sanitation Program, Well & Septic Systems Contract Be-17-K01 Modification #02 Funding Increase.

- Additional \$10,000 funding increase to add one (1) more house to the existing contract.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 112918-03 Request for Funding from the U.S. Department of Health and Human Services, Indian Health Service-Sanitation Program, Well & Septic Systems Contract Be-17-K01 Modification #02 Funding Increase.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Fish Hatchery Maintenance Project FY 2019.

- One (1) time project fund.
- Additional funding request between \$75,000 - \$150,000 to purchase capital equipment and facility improvements.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 112918-04 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, Fish Hatchery Maintenance Project FY 2019.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Circle of Flight Program FY 2019.

- One (1) time funding and the Tribe applies for funding yearly.
- Maximum funding request of \$150,000 to continue monitoring and surveying culturally significant species, threatened and endangered species, migratory waterfowl, and wild rice production projects.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to recommend to Tribal Council to approve Certified Motion # 112918-05 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, Circle of Flight Program FY 2019.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Invasive Species Project FY 2019.

- One (1) time funding.
- Maximum funding request of \$250,000 to implement aquatic invasive species and terrestrial invasive species programs.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 112918-06 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, Invasive Species Project FY 2019.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Endangered Species Project FY 2019.

- Maximum funding request of \$120,000 to support projects directly related to the restoration, management and/or economic development of Tribal trust resources and either involves species protected by the Endangered Species Act or involves Tribally important species and/or habitats of bats.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 112918-07 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, Endangered Species Project FY 2019.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Discussion: Gaming Authority Board Stipend payment breakdown & Administrative Assistant position tabled until the next Appropriation and Finance Meeting on December 11, 2018.

Old Business:

Discussion: Executive proposed LTBB Fiscal Year 2019 Modified Budget.

- The Executive contacted all branches of Government via telephone and email regarding their proposed LTBB Fiscal Year 2019 Budget Modification for Tribal Wide Budget for All Governmental Branches 110918.
- Funding for a language instructor has been added to the Executive's budget.
- Usage of \$600,000 of General Fund-Fund Balance will be used to cover this proposed budget.
- Year-to-date revenue for Odawa Casino Resort-Petoskey is down and does not support this proposed budget.

- It is not wise to spend what you don't have.

10:27 a.m. Break

10:44 a.m. Meeting resumes

Discussion of Executive proposed LTBB Fiscal Year 2019 Modified Budget continued.

- A Budget Reduction may occur in 2019.
- Year-to-date Odawa Casino Resort-Mackinaw revenue is up, however, this is reserved for the development of this property.
- Additional supplemental funding for the Historical Reservation Boundary litigation is more than likely as the case continues.
- Additional supplemental funding will be needed for the following charters: Odawa Construction Administration Holding, Odawa Construction Corporation, Odawa Economic Affairs Holding Corporation, and Odawa Aviation Corporation.
- General Fund-Fund Balance.
- Long term investments.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to adopt Tribal Resolution LTBB Fiscal Year 2019 Budget Modification for Tribal Wide Budget for All Governmental Branches 110918.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Public Comment:

11:29 a.m. Public Comment opened

- No public comment

11:30 a.m. Public Comment closed

11:32 a.m. Break

11:49 a.m. Meeting resumes

Discussion: Debt forgiveness in regards to the Michelle Chingwa Education Honorarium Program.

- Executive and Education staff not present to discuss.
- Tabled until the next Appropriation and Finance Committee meeting.

Discussion: General Welfare Card.

- Executive not present to discuss.
- Tabled until the next Appropriation and Finance Committee meeting.

Sr. Financial Analyst Report:

- Extremely busy with the multiple Executive proposed 2019 FY Modified Budgets submitted.
- How to access 3rd Party Revenue to cover budgetary costs.
- General Fund-Fund Balance needs a purpose such as a strategic plan, Tribal Resolution or Statute.
- Worked with the Gaming Authority Board and Leadership Oversight Committee (LOC).
- Michael Sparling of Rehman Robson is the acting CFO for Odawa Casino Resort.

- Working with Steve Hayward of Odawa Economic Development Management, Inc. and water billing.
 - A stand-alone utility for water billing is needed.
 - Will work with the City of Petoskey for a fee schedule.
- Short term investment account.
- Long term investment account.
- Free play investment account.
 - General Counsel Jim Bransky to discuss with Wells Fargo on covenant ratio.
- Need to discuss long term plans of 3rd Party Revenue funds with Health Department Director Jody Werner.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to acknowledge receipt of Sr Financial Analyst Rachel Cope's verbal report as presented on November 13, 2018.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Adjourn:

12:05 a.m. Motion made by Councilor McNamara and supported by Councilor Wemigwase to adjourn.

Vote: 3-yes, 0-no, 0-abstain, 0-absent

Motion carried.

Next Regular Meeting:
Tuesday, December 11, 2018 at 9:00 a.m.