

Appropriations and Finance Committee  
LTBB Governmental Administration Building  
Tribal Council Chambers  
7500 Odawa Circle, Harbor Springs, MI 49740  
Regular Meeting  
February 12, 2019

Call to Order: 9:07 a.m.

Committee Member Roll Call: Secretary Tamara Kiogima, Councilor Dexter McNamara,  
Treasurer Marcella R. Reyes

Absent: none

Tribal Councilors present: Councilor Emily Proctor

Legislative Staff: Sr Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda  
Gokee, Office Manager Michele Portman-LaCount

Corporate Charters/Boards Present: Ziibimijwang, Inc. Board Members Blair Miller, Kevin  
Donner, and new Ziibimijwang, Inc. employee Kafui Ojai Adjei aka: "KK"

Executive Staff/Official Present: Grant Writer Amber Holt, Health Director Jody Werner,  
Physician Medical Director Terry Samuels

Tribal Court Staff/Official Present: none

Public: none

Invited Guests: none

Closed Session: Yes

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**Motion** made by Secretary Kiogima and supported by Councilor McNamara to adopt the  
Agenda of February 12, 2019 as presented.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to amend the  
agenda to include appointment of Appropriations and Finance Committee Secretary.

Comments: Secretary Kiogima asked if being the secretary for AFC, will she have to do the  
minutes?

Treasurer Reyes commented Legislative Administrative Assistant Linda Gokee will continue to  
do the minutes.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Motion** made by Treasurer Reyes and supported by Councilor McNamara to appoint Secretary Kiogima as the Appropriations and Finance Committee Secretary.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to approve the minutes of January 15, 2019 as corrected.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Motion** made by Councilor McNamara and supported by Secretary Kiogima to approve the minutes of January 29, 2019 as presented.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Phone Polls:** none

**New Business:**

**Discussion:** FY 2019 Basic Library Services Grant

- These funds would be used to support existing library operations and maintain core library services.
- Annual formula funding.
- Zero (\$\$) match required.
- The financial impact to the Tribe would be \$2,125 for the Indirect Costs that are not covered.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion #022119-01 Request for Funding from the Institute of Museum and Library Services, Little Traverse Bay Bands of Odawa Indians FY 2019 Basic Library Services Grant.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Discussion:** Nme (Lake Sturgeon) Curriculum Tanks and Setup

- This grant would support the purchase of new more effective tanks and stands to house sturgeon in local class rooms.
- This grant would work with the Education department and a full curriculum around sturgeon.
- Zero (\$\$) match required.
- The financial impact to the Tribe would be \$2,221 for the Indirect Costs that are not covered.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 022119-02 Request for Funding from the Petoskey-Harbor Springs Area Community Foundation, Nme (Lake Sturgeon) Curriculum Tanks and Setup.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Discussion:** FY 2019 Rights Protection Implementation

- Annual funding.

- These funds are essential to the protection, enhancement and management of the Tribe's natural resources and the protection and promotion of the Tribe's treaty rights.
- The financial impact to the tribe would be \$0, no match and Indirect Costs are covered through 638 Contract Support Costs.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion #022119-03 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, FY 2019 Rights Protection Implementation.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent  
Motion carried.

**Discussion:** Strategic Prevention Framework Partnerships for Success Project

- These funds are to prevent the onset and reduce the progression of substance abuse and its related problems while strengthening prevention capacity and infrastructure at the community level.
- Additional five (5) years of funding for the SPRING Program to reduce marijuana and alcohol substance abuse in youth ages 9-20.
- SPRING has two grants. One focus' on marijuana and alcohol. The other on opioids.
- No impact on adults.

**Motion** made by Councilor McNamara and supported by Secretary Kiogima to recommend to Tribal Council to approve Certified Motion #022119-04 Request for Funding from the Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Prevention, Strategic Prevention Framework Partnerships for Success Project.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent  
Motion carried.

**Discussion:** Supplemental funding for Ziibimijwang, Inc.

- Introduction of new Ziibimijwang employee Kafui Ojai Adjei aka: "KK".
- Supplemental funding request to provide funding for the purchase of 5 acres of deer fencing, well installation, wash pack shed, and staff costs.

Secretary Kiogima stated Tribal Council has funded Ziibimijwang almost \$700,000 in the last four years with the last funding of \$398,000 in 2018, when will the farm be self-sustaining?

**Board Members**

- Meetings were held for infrastructure
- Early spring start-up costs
- Minogin opening/sales opening
- Staff issues. KK was hired.
- The Board is actively seeking grants.
- Potential MEDC \$100,000 on a reimbursement basis.
- Marketing
- Leasing portions of lands.
- Partnering with Institutions.

Treasurer Reyes suggested bringing back the pumpkin, cider, and donuts as it was a money maker for the previous owner. It was well attended by the local public schools.

10:44 a.m. Break  
10:54 a.m. Resume

**Motion** made by Councilor McNamara and supported by Secretary Kiogima to recommend Tribal Council to adopt Tribal Resolution Supplemental funding for Ziibimijwang, Inc. in the amount of \$243,750.00.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Sr. Financial Analyst Report:**

- Update on Odawa Casino Resort 6%. Working with auditors regarding Wells Fargo take on it.

**Motion** made by Secretary Kiogima and supported by Councilor McNamara to acknowledge receipt of Sr Financial Analyst Rachel Cope's verbal report for February 12, 2019.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Old Business:**

**Discussion: General Fund Budget Allocation to Government Branches**

- No anticipated funds to come from Odawa Economic Development Management, Inc.
- The Odawa Casino Resort-Petoskey is at its lowest projections and Odawa Casino Resort-Mackinaw is possibly sitting on funds for future development.
- Sr Financial Analyst Rachel Cope questioned is we want to adjust revenues?
  - \$240,000 was anticipated from Section 106 monies from the Tribal Historic Preservation Office. The last amount received was \$70,000. We now anticipate \$0
  - More discussion on Odawa Economic Development Management, Inc. property income.
  - Biindigen is at a level of where it needs to be.
  - We have a gap of \$856,000 in order to remain at the 2019 level.
  - Odawa Economic Development Management, Inc. needs to bring numbers of what they do.
  - May need to conduct a phone poll by Thursday.
- Ask Odawa Economic Development Management, Inc. if they can contribute \$200,000 to lower gap.
- Tribal Council allocated start-up funds to Odawa Economic Development Management, Inc. projects and were required to pay back those funds. The same should be done in regards to the Health Departments receipt of funds to start pharmacy. The development of 3<sup>rd</sup> Party Billing Revenue from the pharmacy could pay back those funds into the General Fund as they are now self-sustaining.

Dr. Terry Samuels Comment: 3<sup>rd</sup> Party Billing is not guaranteed as a wind fall. Caring for descendants will grow. The Health Department will need money in the bank for catastrophic situations.

**Treasurer Reyes:**

- Can we project high to bring the budget to level?
  - Casino projection at \$11,075,000
  - Odawa Economic Development Management, Inc. at \$200,000
  - reduces gap by \$450,000 (need \$406,165)
  - Prior period funds = \$2,166,481 (need \$2.7 million)

-\$771,397 need projection from Economic Development

Vice-Chairperson Stella Kay:

- Do 3% cuts across the board.
  - Executive (\$310,000)
  - Legislative (\$13,000 at best per Sr Financial Analyst Rachel Cope as the budget is already cut low for FY 2019)
  - Judicial (\$40,000)
  - Election Board (\$43,500 non-Election year)
  - Prosecutor \$0 (already at a minimum need)
- Sr Financial Analyst Rachel Cope will communicate funds needed by casino and Odawa Economic Development Management, Inc.

Note: Vice-Chairperson Stella Kay participated by speaker phone.

Motion made by Secretary Kiogima and supported by Councilor McNamara to recommend Tribal Council to approve the Governmental Branches Allocations of General Funds, Legislative \$1,135,000; Judicial \$1,205,615; Prosecutor \$288,000; Election Board \$91,500; and the Executive \$9,645,000 for Fiscal Year 2020.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Discussion:** Odawa Casino Resort authorization for BDO.

- Did not receive information from Odawa Casino Resort to use BDO auditors. Legislative Office Manager to check with Gaming Authority to see if Leadership Oversight Committee will be in attendance of the next Appropriations and Finance Committee Meeting.

**Public Comment:**

12:35 p.m. Opened

- No public comments

12:35 p.m. Closed

**Adjourn:**

12:59 p.m. Motion made by Councilor McNamara and supported by Secretary Kiogima to adjourn.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Next Regular Meeting date:  
Tuesday, March 12, 2019 at 1:00 p.m.