

Appropriations and Finance Committee  
LTBB Governmental Administration Building  
Tribal Council Chambers  
7500 Odawa Circle, Harbor Springs, MI 49740  
Special Budget Hearing Meeting  
April 4, 2019

Call to Order: 9:11 a.m.

Committee Member Roll Call: Secretary Tamara Kiogima, Councilor Dexter McNamara,  
Treasurer Marcella R. Reyes

Absent: none

Tribal Councilors present: Councilor Emily Proctor

Legislative Staff: Legislative Office Manager Michele Portman-LaCount, Sr Financial Analyst  
Rachel Cope, Legislative Administrative Assistant Linda Gokee, Executive Legal Assistant Su  
Lantz

Corporate Charters/Boards Present: Election Board Chair Carol Quinones

Executive Staff/Official Present: Chief Financial Officer Carrie Carlson

Tribal Court Staff/Official Present: Tribal Court Administrator Michael Wolf

Public: none

Invited Guests: none

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**Motion** made by Councilor McNamara and supported by Secretary Kiogima to adopt the  
Agenda of April 4, 2019 as presented.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

**Phone Polls:** none

**New Business:**

**Discussion:** Tribal Court

- No expectations of supplemental funding for Fiscal Year 2020.
- Guidance from last year's budget hearing was well received.
- Applied for grants
- Works with Behavioral Health
- Researching and implementing a Family Preservation court which is more supportive than punitive (DHHS to receive \$500,000 over three years)
- Motivation Recognition Therapy (MRT) long term impact to change criminal thinking.
- Searching for a new case file and data management system that has a national web base host.

- Small equipment purchases of a copier/scanner
- Program Services & Consult/Direct Client Services are now combined for court appointed attorneys.

**9:32 a.m. Break**

**10:16 a.m. Resume**

**Discussion: Legislative Branch**

- Adjusted budget for Tribal Councilor who travels long distance to attend meetings.
- Fringe increased from 5% to 12.65%. Adjusted the Cap Ex, Program Services, and Meeting & Activities to make up the difference.
- Decreased the following line items:
  - Computers -\$2000
  - Background checks -\$1000,
  - Program Services -\$4000
  - Meetings & Activities -\$3000
  - Small Equipment -\$300
- THPO-NAGPRA-MACPRA. SHPO does not require archaeologist/anthropologist. Statute and job description will be revised.
- NAFOA. Sr Financial Analyst Rachel Cope to contact company to see what is included in Membership benefits.
- \$1,011.98 needs to go back into the Travel line item.
- Indirect rate increase of \$202.40

**11:24 a.m. Break**

**11:30 a.m. Resume**

**Discussion: Legal Department**

- Travel line item may need adjusting as the Federal Bar Conference is expensive.
- Tribal Council authorized a Temporary Worker when both the Citizens Attorney and Legal Assistant are out of the office to answer phones and greet clients.
- Quarterly reports need to be submitted from the Citizens Attorney to Tribal Council to include statistics.

**12:03 p.m. Lunch Break**

**1:49 p.m. Resume**

**Discussion: Election Board**

- General Fund allocation for FY 2020 is \$91,500
- They now have a full board
- Two members travel from Grand Rapids, MI which increases the mileage and hotel costs.
- No members have been on any training in 10 years. Training is available in New Mexico by Automated Election Services (AES).
- Space cost increase of \$50.00 for their office rental.
- Program services increases for consultants, election services, and attorneys.
- The Board would need to ask for \$40,480 in Supplemental Funding at a future AFC meeting.

**Sr. Financial Analyst Report:**

- Printed all budgets and made budget binders.

**Closed Session: no**

**Public Comment:**

**2:20 p.m.** Opened

- Michele Portman-LaCount commented for future consideration, keep status quo on Tribal Housing budget in regards to appliances.

**2:22 p.m.** Closed

**Adjourn:**

**2:35 p.m.** Motion made by Councilor McNamara and supported by Secretary Kiogima to adjourn.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Next Special Meeting dates: Friday, April 12, 2019 at 9:00 a.m. for the 2020 Annual Budget Public Hearing

Next Regular Meeting: Tuesday, April 16, 2019 at 9:00 a.m.

APPROVED