Appropriations and Finance Committee
LTBB Governmental Administration Building
Tribal Council Chambers
7500 Odawa Circle, Harbor Springs, MI 49740
Regular Meeting
July 16, 2019

Call to Order: 9:05 a.m.

Committee Member Roll Call: Secretary Tamara Kiogima, Councilor Dexter McNamara, Treasurer Marcella R. Reyes

Absent: none

Tribal Councilors Present: Councilor Emily Proctor

Legislative Staff: Legislative Services Attorney Donna Budnick, Sr Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda Gokee

Executive Staff/Official Present: Vice Chairperson Stella Kay, Unit I Executive Director Phil Harmon, Chief Financial Officer Carrie Carlson, Grant Writers Amber Holt and Alison Simon, Human Resources Director Denise Petoskey, Planning Director Amanda Swiss

Tribal Court Staff/Official Present: none

Public: none

Invited Guests: none

Closed Session: no

Motion made by Councilor McNamara and supported by Secretary Kiogima to adopt the Agenda of July 16, 2019 as presented.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Motion made by Secretary Kiogima and supported by Councilor McNamara to approve the minutes of June 11, 2019 as corrected.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Phone Polls:

-07/12/19 *Reason for Phone Poll: Motion to cancel the Appropriations and Finance Committee Meeting scheduled for Tuesday, August 13, 2019 at 9:00 a.m. in Council Chambers and reschedule to Friday, August 16, 2019 at 9:00 a.m. in Council Chambers.*
Phone Poll Vote: 3 Yes, 0 No, 0 Abstained, 0 Absent
Comments: none
Motion carried.

New Business:

Discussion: Indian Health Service FY 2020 Annual Funding Agreement

- This is a renewal request for the Health Park's annual health services agreement
- Due by September
- Anticipated funding amount is $4,351,155
- Indirect costs are covered and no match is required.

Motion made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 072719-01 Request for Funding from the U.S. Department of Health and Human Services, Indian Health Service, Little Traverse Bay Bands of Odawa Indians FY 2020 Annual Funding Agreement.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: Indian Housing Block Grant – Competitive Grants FY 2019

- These funds would be used to build 3-4 buildings, each with apartment units designed to meet the Tribal need of 1 to 2-person family units on Murray Road.
- Funding request of $5 million through the U.S. Department of Housing and Urban Development (HUD) is a competitive funding grant for new or rehabilitative construction.
- A match is not required but leveraged funds are recommended. The Housing Director is requesting a land evaluation and the $200,000 for design, as well as, staff time to go towards leverage points.
- Indirect cost is allowed.
- This project relates to goals of the tribe and our strategic plans (housing, transit), which is part of how our application is rated.

Motion made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 072719-02 Request for Funding from the U.S. Department of Housing and Urban Development, Indian Housing Block Grant-Competitive Grants FY 2019.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: 2020 Consolidated Tribal Government Programs (CTGP) Annual Contract

- This funding is used to fund LTBB Bureau of Indian Affairs budgets for Human Services, Tribal Court, Natural Resources, Law Enforcement, Education, and Enrollment.
- Rights Protection Implementation dollars will be more (Natural Resources Department only)
- Funding request of $998,100 (excludes CTGP funds that transfer into Law Enforcement BIA)
- $0 match required and Indirect costs are allowed.
- CTGP received less and will always be less than what we request.

Motion made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 072719-03 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, P.L. 93-638 Annual Funding Agreement 2020 Consolidated Tribal Government Programs Annual Contract.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: 2020 Law Enforcement Annual Contract

- This funding is used to fund LTBB BIA budget for Law Enforcement
- Does not sufficiently support Law Enforcement
- Funding request of $1,172,200
- $0 match required and Indirect costs are allowed.

Motion made by Secretary Kiogima and supported by Councilor McNamara to recommend to Tribal Council to approve Certified Motion # 072719-04 Request for Funding from the United States Department of the Interior, Bureau of Indian Affairs, P.L. 93-638 Annual Funding Agreement 2020 Law Enforcement Annual Contract.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: 2019 Law Enforcement Annual Contract, Funding Increase

- Notice to accept an award increase from the Bureau of Indian Affairs (BIA) Law Enforcement Contract in the amount of $39,143 to assist with drug enforcement operations, including staff, equipment, vehicles, and drug related training activities for Investigators and /or Police Officers.
- $0 match required and Indirect costs are covered via BIA 638 contract support costs

Motion made by Councilor McNamara and supported by Secretary Kiogima to recommend to Tribal Council to approve Certified Motion # 072719-05 Funding from the United States Department of the Interior, Bureau of Indian Affairs, P.L. 93-638 Annual Funding Agreement 2019 Law Enforcement Annual Contract, Funding Increase.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: FY 2020 Food Distribution Program on Indian Reservations (FDPIR)

- These funds will provide commodity foods (including fresh produce) to low-income households, including the elderly, living on Indian reservations, and to Native Americans families residing in designated arear near reservations.
- Funding request will not exceed $240,000
- 20% ($60,000) match required, however, the Tribe will be requesting a waiver based on revenues & expenditures due to the Farm Bill

Motion made by Councilor McNamara and supported by Secretary Kiogima to recommend to Tribal Council to approve Certified Motion # 072719-06 Request for Funding from the United States Department of Agriculture (USDA), Food and Nutrition Services, FY 2020 Food Distribution Program on Indian Reservations (FDPIR).
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Discussion: Indian Health Service FY 2019 Annual Funding Agreement, Mod 19-2 Funding Increase

- Notice to accept an award increase from the Indian Health Service in the amount of $33,781 to go towards M&I (meals & incidentals) Equipment funding increases.

Motion made by Councilor McNamara and supported by Secretary Kiogima to recommend to Tribal Council to approve Certified Motion # 072719-07 Funding Renewal from the U.S.

Department of Health and Human Services, Indian Health Service, Little Traverse Bay Bands of Odawa Indians FY 2019 Annual Funding Agreement, Mod 19-2 Funding Increase.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

9:37 a.m. Break
9:48 a.m. Resume

Old Business

Discussion: Executive's Wage Grid Data

- There are seventy (70) Executive employee positions who are below the proposed minimum wage.
- The plan for 2019 is to bring these employees half way up to meet the proposed minimum wage.
- The plan for 2020 is to bring these employees all the way up to the proposed minimum wage.

Secretary Kiogima: Is in favor of Councilor David Harrington's Tribal Resolution as it's fair across the board for all employees of the Tribal Government and businesses owned by the Tribe.

10:17 a.m. Break
10:29 a.m. Resume

Motion made by Treasurer Reyes and supported by Secretary Kiogima to table the Executive's wage grid data and supplemental funding request to Wednesday, July 24, 2019 at 2:30 p.m.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Motion made by Secretary Kiogima and supported by Councilor McNamara to schedule a Special Appropriations and Finance Committee Meeting on Wednesday, July 24, 2019 at 2:30 p.m. for implementation of a governmental wage grid.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Motion made by Secretary Kiogima and supported by Treasurer Reyes to not recommend to Tribal Council to adopt Tribal Resolution Promotion of a Living Wage as sponsored by Councilor David Harrington.
Vote: 2 -yes, 0 -no, 0 -abstain, 1 -absent (Councilor McNamara)
Motion carried.

Motion made by Secretary Kiogima and supported Councilor McNamara to recommend to Tribal Council to increase Living Wage to $11.11 for FY 2019 with a 3% increase for each year thereafter.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Sr. Financial Analyst Report:

- Worked with Odawa Casino Resort's Director of Finance Roger Borton, Director of Human Resources Andrea Shananaquet, and General Manager Ron Olson over the proposed wage grid.
- Meeting with Charles Freemont on July 23, 2019 at 9:30 a.m. regarding the Tribe's investments.
- Discussed the General Fund-Fund Balance.

Motion made by Secretary Kiogima and supported by Councilor McNamara to acknowledge receipt of Senior Financial Analyst Rachel Cope's verbal report for July 16, 2019.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Closed Session: No

Public Comment:
12:12 p.m. Opened
- No public comment

12:12 p.m. Closed

Adjournment
12:13 p.m. Motion made by Councilor McNamara and supported by Secretary Kiogima to adjourn.
Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent
Motion carried.

Next Special Meeting date: **Wednesday, July 24, 2019 at 2:30 p.m.**
Next Regular Meeting date: **Friday, August 16, 2019 at 9:00 a.m.**

APPROVED