Appropriations and Finance Committee
LTBB Governmental Administration Building
Tribal Council Chambers
7500 Odawa Circle, Harbor Springs, MI 49740
Regular Meeting
October 15, 2019

Call to Order: 9:06 a.m.

Committee Member Roll Call: Secretary Julie Shananaquet, Treasurer Marcella R. Reyes

Absent: Councilor Leroy Shomin

Tribal Councilors present: Councilor Fred Harrington Jr., Councilor Fred Kiogima

Legislative Staff: Sr Financial Analyst Rachel Cope, Legislative Services Attorney Donna Budnick, Legislative Administrative Assistant Linda Gokee, Economic Business and Development Director Billi Jo Head, General Counsel Jim Bransky (via speaker phone)

Corporate Charters Present: Ziibimijwang, Inc. Board Member Kevin Donner

Executive Staff/Official Present: Grant writers Amber Holt, Chief Financial Officer Carrie Carlson, Kevin Donner, Doug Craven

Tribal Court Staff/Official Present: none

Public: none

Invited Guests: Election Board: Chair Carol Quinones (via speaker phone), Jon Shawa, Melissa Shomin

Closed Session: No

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to adopt the Agenda of October 15, 2019 as presented.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Phone Polls:

-09/19/19 *Reason for Phone Poll: Motion to recommend to Tribal Council to approve Certified Motion # 092619-04 Request for Funding from the U.S. Department of Health and Human Services, Indian Health Service, Joint Venture Construction Program FY 2020.*
Phone Poll Vote: 3 Yes, 0 No, 0 Abstained, 0 Absent
Comments: none
Motion carried.

-09/24/19 Reason for Phone Poll: Motion to recommend to Tribal Council to adopt Tribal Resolution Supplemental Funding to Mina Mskiki Gumik for Computer Infrastructure and a Virtual Server in the amount of $121,687.00.
Phone Poll Vote: 3 Yes, 0 No, 0 Abstained, 0 Absent
Comments: none
Motion carried.

-10/01/19 Reason for Phone Poll: *Motion to recommend to Tribal Council to adopt Tribal Resolution Acceptance of a Charitable Contribution of a House and Appropriation of Funds in the amount of $50,000 to Cover the Cost of Transporting and Placement Expenditures.*
Phone Poll Vote: 3 Yes, 0 No, 0 Abstained, 0 Absent
Comments: none
Motion carried.

New Business:

Discussion: IHS FY 2019 Annual Funding Agreement, Mod 19-3 Funding Increase

- To accept an award increase to Indian Health Service 2019 Annual Funding Agreement
- Modification #03 is for Health's reconciliation of Indirect Contract Support Costs in the amount of $7,179.00

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Certified Motion # 102619-01 Funding Renewal from the U.S. Department of Health and Human Services, Indian Health Service, Little Traverse Bay Bands of Odawa Indians FY 2019 Annual Funding Agreement, Mod 19-3 Funding Increase.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: Title VI FY 2020-2022

- Purpose of this grant is to provide nutritional and supportive services to Indian Elders under Part A and NSIP (Nutritional Services Incentive Program), and family caregiver support services under Part C.
- An application for Elders funding is submitted every three (3) years
- This is formula funding, therefore, award amount is unknown
- Will receive Respite Care Funding

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Certified Motion # 102619-02 Request for funding from the U.S. Department of Health and Human Services, Administration on Aging (AoA), Title VI of the Older Americans Act, Part A, Part C and NSIP FY 2020-2022.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: ITC Child Care Fund FY 2020-2024

- This grant is for out-of-home placement/foster care for children who do not qualify for Title IV E funding.

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Certified Motion # 102619-03 Authorization on the Inter-Tribal Council, Inc. to Administer the BIA Child Welfare Assistance Program under PL 93-638 FY 2020- FY 2024 Child Welfare Assistance Program.

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Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: Free Play update

9:46 a.m. Break
10:01 a.m. Resume

Discussion: Election Board Supplemental Funding Request for FY 2019 Budget Deficit and Additional Funding Request

- Additional costs in FY 2019 include:
  -Increased Mileage and Hotel costs for new board member who travels from Grand Rapids, MI.
  -Recall election in January 2019
  -Court cases in the summer due to the 2019 challenges
- Stipend amount received is $150.00 for each meeting
- Election Board has been meeting four times per month for at least two (2) hours during each meeting.
- It was an oversight on both the Election Board and Accounting's part as to why this budget went into the deficit. R&E Reports were not sent in a timely manner.

Appropriations and Finance Committee Discussion:

- It is the boards responsibility to be aware of its budget at all times.
- We suggest finding ways to reduce your budget by reducing your meetings to once a month by having a Work Session in the morning and a Regular Meeting in the afternoon on the same day. Board members who live out of the area may also meet via Zoom, Facetime, Conference Call, or 3-Way Calling via speaker phone.

Motion made Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Tribal Resolution Election Board Request for Supplemental Funding in the Amount of $27,197.00 to come from the General Fund-Fund Balance.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: 9-Mile Point

- Councilor Fred Harrington Jr. viewed damage on Sunday and recommends the road be moved.
- Permits have been applied for.
- Supplemental funding would be for engineering and placement of large rocks and boulders along 400 ft of shoreline to protect from further erosion.

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Tribal Resolution Natural Resources Department Request for Supplemental Funding in the Amount of $150,000 to come from General Fund-Fund Balance.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: Ziibimijwang request for funding through MDARD.

- This grant would help develop a washing, packing, and preserving facility that will also serve for education activities and help promote food sovereignty in the LTBB Community.
- Ziibimijwang may already have the funds to cover the match, and is aking for Tribal Council support if a portion is needed.

11:10 a.m. Break
11:20 a.m. Resume

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Tribal Resolution Ziibimijwang, Inc. Request for Supplemental Funding in the Amount of $30,000 to provide for a 30% cash match of the Rural Development Grant to come from the General Fund-Fund Balance restricted for Economic Development.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Sr. Financial Analyst Report:
- Attended three Michigan Government Financial Officers Association conferences throughout Michigan.
- Viewed a YouTube video clip showing the budget on a high level to the community of Sterling Heights, MI and what the government is doing with their money to improve citizen's lives. You may view the video at https://youtu.be/3nrlpiye8_c
- Financial Investment accounts

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to acknowledge Senior Financial Analyst Rachel Cope verbal report as presented on October 15, 2019.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Old Business:

Discussion: Tribal Resolution Promotion of a Living Wage
- The Living Wage has been implemented amoungst Odawa Casino Resort and Biindigens but not within the LTBB Government.
- Worked on final edits of Tribal Resolution.

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to recommend to Tribal Council to approve Tribal Resolution Promotion of a Living Wage, Tribal Resolution #082219-01 Amended for Clarification.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Discussion: Budget Formulation Statute
- Funding allocations
- Will continue to work on

Discussion: Update on Sewage Plant/Utilities Business and Building Inspector
- Continuing to work on utilities project

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- Learned at the Native American Finance Officers Association conference, owning a utility business is expensive.
- Shared information on an individual who is interested in employment as a Building Inspector.

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to acknowledge receipt of Economic Business and Development Director Billi Jo Head's verbal report on sewage plant, utilites, and building inspector for October 15, 2019.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Public Comment:
12:51 p.m. Opens
- No comments

12:51 p.m. Closed

Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to approve the minutes of September 17, 2019 as presented.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent
Motion carried.

Adjourn:
12:58 p.m. Motion made by Secretary Julie Shananaquet and supported by Treasurer Marcella Reyes to adjourn.
Vote: 2 - Yes, 0 - No, 0 - Abstain, 1 - Absent (Councilor Leroy Shomin)
Motion carried.

Next Regular Meeting date:
Tuesday, November 12, 2019 at 9:00 a.m.

APPROVED